

1930

CONSTITUTION OF THE
ARIZONA STATE MUSIC TEACHERS ASSOCIATION

(As accepted at 1930 Meeting)

ARTICLE I.

NAME OF THE ORGANIZATION

This organization shall be known as the "Arizona State Music Teachers Association."

ARTICLE II.

OBJECT

The object of the Association shall be mutual helpfulness and the promotion of good music throughout the state.

ARTICLE III.

OFFICERS

- Sec. 1. There shall be President, Vice-President, Secretary-Treasurer, Auditor, and Historian.
- Sec. 2. Term of Office: Election of officers shall be held at each regular annual convention.

ARTICLE IV.

MEETINGS

- Sec. 1. The regular convention shall be held annually at some city to be chosen by the convention.
- Sec. 2. The President may call a meeting of the Executive Board during the interim between conventions, all expenses incident to the special meeting to be borne by the Association.

ARTICLE V.

MEMBERSHIP

- Sec. 1. Membership shall be active and associate.
- Sec. 2. All teachers of piano, voice, violin, theory, band, orchestra, glee clubs, public school music, either in the grades or in High Schools; all teachers teaching the above subjects privately, in conservatories, or state supported schools, are eligible for active membership in the Association by the payment of the annual dues.
- Sec. 3. Any person interested in furthering the objects of the Association but not actively engaged in the teaching of any phase of music may become an associate member on payment of the prescribed dues. Associate members

shall have the privilege of attending all meetings and taking part in discussions, but they shall have no vote, hold office, nor be eligible to committee appointments.

ARTICLE VI.

EXECUTIVE BOARD

- Sec. 1. The Executive Board shall consist of the officers and members-at-large.
- Sec. 2. Three members-at-large shall be elected by the active members.
- Sec. 3. It shall be the duty of the Executive Board to handle all matters of the Association between conventions. They shall also appoint the permanent member of the High School Examining Board.

ARTICLE VII.

COMMITTEES

- Sec. 1. There shall be the following committees: Extension, Constitution, Nomination, Resolution, and Reception committees shall exist during the convention only.
- Sec. 2. The President shall be ex-officio member of all committees.

ARTICLE VIII.

DUTIES OF COMMITTEES

- Sec. 1. The Extension Committee shall consist of five members to be elected by the Association. Its members, in so far as possible, should represent the different sections and communities of Arizona. The duties of the committee shall be the formulation of policies relative to expansion of the Association, and to add members.
- Sec. 2. The Nominating Committee shall consist of three members to be appointed by the President. Nominations may be made from the floor. The nominating committee shall nominate two members for each elective office of the Association.
- Sec. 3. The Committee on Resolutions shall consist of three members elected by the Association. It shall present to the Association for action any matter of business it may deem wise.
- Sec. 4. The President shall appoint the Chairman of the Reception Committee who in turn shall appoint the members of that Committee. It shall be in charge of all arrangements pertaining to housing, entertainment, and information for visitors to the convention.
- Sec. 5. The Constitution Committee shall be appointed by the President. It shall suggest what changes from time to time the Constitution of the Association should undergo, and present such changes to the Association for action.

ARTICLE IX.

DUES

- Sec. 1. The dues for active membership shall be \$2.50 and shall include registration at the Convention.
- Sec. 2. The dues for associate membership shall be \$1.00 and shall include registration at the Convention.
- Sec. 3. No person shall be entitled to the privileges of active or associate membership until dues for the current year shall have been paid.

ARTICLE X.

EXAMINING COMMITTEE

- Sec. 1. There shall be Music Examining Committee consisting of three members: one to be the High School Music Inspector or his duly appointed representative in the same field; one permanent member elected annually by the Association from among its members; and a temporary member in each subject under examination, to be appointed by the Executive Board from the town in which the examination is to be held. If such a one cannot be found unaffiliated in any way with the candidate or capable of examining, then the committee shall appoint one examiner from another town close at hand.
- Sec. 2. The examination given by the Examining Committee shall be based upon the outline of courses adopted at the Phoenix Convention February 3rd and 4th, 1926.
- Sec. 3. Expenses of members of the Examining Committee incident to pupil examinations shall be borne by the Association.

ARTICLE XI.

APPLIED MUSIC BOARD

There shall be an Applied Music Board consisting of six members, as follows: the President of the Association; a public school music member; a teacher of piano; a teacher of voice; a teacher of strings; and a teacher of wind instruments. These members shall be elected annually. It shall be the duty of this committee to pass upon all applications for Association certificates, renewals, and to inform applicants of deficiencies in requirements for certificates desired.

ARTICLE XII.

QUORUM AND MAJORITY

- Sec. 1. Nine active members of the Association in good standing, in addition to the President and Secretary-Treasurer, shall constitute a quorum.
- Sec. 2. Two-thirds of active members present shall constitute a voting majority.

1931

CONSTITUTION OF THE

ARIZONA STATE MUSIC TEACHERS ASSOCIATION

(As accepted at 1931 Meeting)
(Prescott, Ariz., March 5,6,7)

*See 1930
Constitution
underneath*

ARTICLE I.

NAME OF THE ORGANIZATION

This organization shall be known as the "Arizona State Music Teachers Association."

ARTICLE II.

OBJECT

The object of the Association shall be mutual helpfulness and the promotion of good music throughout the state.

ARTICLE III.

OFFICERS

- Sec. 1. There shall be a President, Vice-President, Secretary-Treasurer, Auditor, and Historian.
- Sec. 2. Term of office: Election of officers shall be held at each regular annual convention.

ARTICLE IV.

MEETINGS

- Sec. 1. The regular convention shall be held annually at some city to be chosen by the convention.
- Sec. 2. The President may call a meeting of either or both the Executive Board and of the Certification Board during the interim between conventions, all expenses incident to the special meeting to be borne by the Association.

ARTICLE V.

MEMBERSHIP

- Sec. 1. Membership shall be Life, Contributing, Active, and Associate.
- Sec. 2. Any person interested in furthering the objects of the Association may become a Life member or Contributing member upon the payment of the prescribed dues. Such memberships shall carry with them all the rights and privileges of active membership.
- Sec. 3. All teachers of piano, voice, violin, theory, band, orchestra, glee clubs, public school music, either in the grades or in High Schools; all teachers teaching the above subjects privately, in conservatories, or state supported schools, are eligible for active membership in the Association by the payment of annual dues.
- Sec. 4. Any person interested in furthering the objects of the Association but not actively engaged in the teaching of any phase of music may become an associate member on payment of annual prescribed dues. Associate members shall have the privilege of attending all meetings and taking part in discussions, but they shall have no vote, hold office, nor be eligible to committee appointments.

ARTICLE VI.

EXECUTIVE BOARD

- Sec. 1. The Executive Board shall consist of the officers and members-at-large.
- Sec. 2. Three members-at-large shall be elected by the active members.
- Sec. 3. It shall be the duty of the Executive Board to handle all matters of the Association between conventions. They shall also appoint the permanent member of the Association Examining Committee.

ARTICLE VII.

COMMITTEES

- Sec. 1. There shall be the following committees: Extension, Constitution, Nomination, Resolution, and Reception. The Nomination, Resolution, and Reception committees shall exist during the convention only.
- Sec. 2. The President shall be ex-officio member of all committees.

ARTICLE VIII.

DUTIES OF COMMITTEES

- Sec. 1. The Extension Committee shall consist of five members to be elected by the Association. Its members, in so far as possible, should represent the different sections and communities of Arizona. The duties of the committee shall be the formulation of the policies relative to expansion of the Association, and to add members.
- Sec. 2. The Nominating Committee shall consist of three members to be appointed by the President. Nominations may be made from the floor. The nominating committee shall nominate two members for each elective office of the Association.
- Sec. 3. The Committee on Resolutions shall consist of three members elected by the Association. It shall present to the Association for action any matter of business it may deem wise.
- Sec. 4. The President shall appoint the Chairman of the Reception Committee who in turn shall appoint the members of that Committee. It shall be in charge of all arrangements pertaining to housing, entertainment, and information for visitors to the convention.
- Sec. 5. The Constitution Committee shall be appointed by the President. It shall suggest what changes from time to time the Constitution of the Association should undergo, and present such changes to the Association for action.

ARTICLE IX.

DUES

- Sec. 1. The dues for Life membership shall be \$100.00 and for Contributing membership shall be \$10.00.
- Sec. 2. The dues for active membership shall be \$2.50 and shall include registration at the Convention.
- Sec. 3. The dues for associate membership shall be \$1.00 and shall include registration at the Convention.
- Sec. 4. No person shall be entitled to the privileges of membership until the dues for the current year shall have been paid.

ARTICLE X.

ASSOCIATION EXAMINING COMMITTEE

- Sec. 1. There shall be an Association Examining Committee consisting of three members: one to be the High School Music Inspector or his duly appointed representative in the same field; one permanent member elected annually by the Association from among its members; and a temporary member in each subject under examination, to be appointed by the Executive Board from the town in which the examination is to be held. If such a one cannot be found unaffiliated in any way with the candidate or capable of examining, then the committee shall appoint one examiner from another town close at hand.
- Sec. 2. The examination given by the Association Examining Committee shall be based upon the outline of courses adopted at the Prescott Convention March 5, 6, 7, 1931.
- Sec. 3. Expenses of members of the Examining Committee incident to pupil examinations shall be borne by the Association.

ARTICLE XI.

CERTIFICATION BOARD

- Sec. 1. There shall be a Certification Board consisting of eight members as follows: one representative from the college or department of music from each of the three state institutions of higher education; one public school representative who is actively engaged in the profession; a teacher of piano; a teacher of voice; a teacher of string instruments; and a teacher of wind instruments.
- Sec. 2. Manner of appointment or election: The institutional representatives are appointed by the President of the institution. The public school music representative shall be elected annually at a meeting of the School Music Section of the Association. The applied music members shall be elected annually by the Association from those of its members who are holders of the Four-year Private Music Teacher's certificate issued by the Arizona State Board of Education.

ARTICLE XII.

QUORUM AND MAJORITY

- Sec. 1. Nine active members of the Association in good standing, in addition to the President and the Secretary-Treasurer, shall constitute a quorum.
- Sec. 2. Two-thirds of active members present shall constitute a voting majority.

The following revision of the CONSTITUTION and BY-LAWS of the Arizona State Music Teachers Association was adopted at the State Convention April 8, 1951.

CONSTITUTION

ARTICLE I - Name

The name of this organization shall be the Arizona State Music Teachers Association.

ARTICLE II - Purpose

The purpose of this organization shall be to promote higher standards of musical instruction, to promote greater interest in music for all students, to foster more musical activities in the state and to maintain a spirit of fellowship within the profession.

ARTICLE III - Membership

Sec. 1 - Active Members- Any person actively engaged in the teaching of some branch of music.

Sec. 2 - Associate Members- Former teachers of music or others interested in raising the musical standards of the state.

Sec. 3 - Student Members- Students engaged in the serious study of music.

Sec. 4 - Honorary Members- Any person voted membership by the general membership at an Annual Meeting, upon recommendation of the Board, for some outstanding worthy service to the organization.

Sec. 5 - Patron Members- Any individual, organization, institution or business firm may become a patron member of ASMTA for one year by paying \$25.00, or more, in support of special projects.

ARTICLE IV - Board of Directors

Sec. 1 - Membership- The Board of Directors shall consist of the officers and the retiring president.

Sec. 2 - Qualifications- No person shall be elected or appointed as an officer of this organization unless he or she is a paid up member.

Sec. 3 - Vacancies- Any vacancy occurring in the Board of Directors may be filled for the unexpired term by a majority vote of the remaining members of the Board. Three consecutive absences from Board meetings without a valid reason shall be deemed a resignation.

Sec. 4 - Duties- The Board of Directors shall plan and direct the activities of the organization and shall create and designate such special committees as it may deem necessary.

ARTICLE V - Officers

Sec. 1 - Enumeration and Election- The officers of the Arizona State Music Teachers Association shall be a President; a Vice-President; a Secretary; a Treasurer; Vice-President of the Southern District; Vice-President of the Central District; Vice-President of the Eastern District; Vice-President of the Northern District (when organized); and an Historian; all of whom shall be elected for a term or two years by the general membership at the annual meeting.

The President, Vice-President, Treasurer, Vice-President of the Central District and Vice-President of the Northern District (when organized) shall take office in odd years, as near September first as possible. The Secretary, Vice-President of the Southern District, Vice-President of the Eastern District, and Historian shall take office in even years, as near September first as possible.

When the annual meeting is held in the spring, officers elected at same will take office the following September first. When the annual meeting is held in the Fall, incumbents will retain offices until their successors are elected, after which the new officers will take office immediately.

Sec. 2 - The President- shall preside at all meetings of the organization and of the Board of Directors; shall be ex-officio member of all committees except the nominating committee and shall have such usual powers of supervision and management as may pertain to the office of President.

Sec. 3 - The Vice-President- shall, in the event of absence, disability or death of the president, possess all the powers and perform all the duties of that office. The Vice-President shall perform such other duties as the President and Board may designate.

Sec. 4 - The Secretary- shall keep minutes of all meetings of the Association and of the Board of Directors and shall perform such other functions as may be incident to the office.

Sec. 5 - The Treasurer- shall collect and receive all moneys due. He or she shall be custodian of these moneys, shall deposit them in a bank designated by the Board and shall disburse same upon order of the Board. The Treasurer shall present statements to the Board of Directors at their regular meetings and an Annual report to the Convention. The Treasurer's books should be audited each year, before the annual meeting; the audit to be arranged by the Board.

Sec. 6 - The District Vice-Presidents- shall plan and supervise annual district meetings and assume such other district responsibilities as the Board may designate.

Sec. 7 - The Historian- shall collect and preserve in a permanent file news items, programs, and any other items of interest relating to the activities of the Association.

ARTICLE VI - Amendments

This Constitution may be amended by a 2/3 vote of voting members at the Annual Meeting, provided the amendment is approved by the Board of Directors and is then submitted in writing to the membership at least one month in advance of the Convention.

BY-LAWS

ARTICLE I - Financial Administration

Sec. 1 - Fiscal Year- The fiscal year of the Arizona State Music Teachers Association shall commence on the first day of September of each year.

Sec. 2 - Dues- Annual dues of \$3.00 per member shall be payable September first. Any member failing to pay dues within six months after they become due shall be dropped from the membership rolls. Dues for Associate members shall be \$3.00. Dues for Student Members shall be \$1.00 per year.

Sec. 3 - Music Teachers National Association- dues are \$2.00 per year for an individual who resides in a state in which the State Music Teachers Association has affiliated with the National Association. In affiliation with National, Arizona State Music Teachers Association has guaranteed that 50% or more of its active and associate members will also join MTNA.

ARTICLE II - Convention

The official Convention of the Arizona State Music Teachers Association shall be held annually. The time and place shall be determined by the Board of Directors.

ARTICLE III - Nominations and Elections

Sec. 1 - The Nominating Committee- shall consist of three members, one of whom shall be a member of the Board of Directors. The Chairman and other member (not Board member) shall be elected at the Convention. Nominations for these two members of the nominating committee shall be made by the current Nominating Committee. The third member shall be appointed by the newly-elected Board at its first official meeting. Nominations for officers may be sent to this committee by any voting member.

Sec. 2 - Report of Nominating Committee and Nominations from the Floor. The report of the nominating committee of its choice of officers and the members of the succeeding nominating committee shall be mailed to every voting member of the Association one month before the Annual Convention. It shall be presented at the Convention and immediately thereafter, nominations may be made from the floor, provided the consent of the nominee shall have been secured.

Sec. 3 - Elections- The election shall be by ballot. Should there be but one nominee for each office, the Secretary may be instructed to cast the ballot for each nominee. A majority vote of those present, qualified to vote and voting, shall constitute an election.

Sec. 4 - Qualified Voters- Active and Associate members of the Arizona State Music Teachers Association are designated as qualified voters.

ARTICLE IV - Certification

Sec. 1 - The Arizona State Music Teachers Association Advisory Board on Certification is to be composed of five members; three to be selected from music faculties of the University of Arizona, State Colleges at Tempe, and Flagstaff, Phoenix College, and Eastern Arizona Junior College; one from a certified private music teacher and one from the music department of a high school, offering credit for applied music taken from a state certified teacher; each to serve a term of three years. For each vacancy occurring on this Board, three recommendations shall be submitted to the State Board of Education by the Board of Directors of the Arizona State Music Teachers Association. Final choice of membership to be made by the State Board of Education.

Sec. 2 - The Board shall meet once in the Fall and once in the Spring to consider applications for the Private Music Teachers Certificate issued by the State Department of Public Instruction.

Sec. 3 - All applications for a Private Music Teachers Certificate shall be sent to the Secretary who shall hold same until the semi-annual meetings of the Board, when they shall be considered by the members of the Board present. In cases which the Director of Certification of the Department of Public Instruction considers emergency, the Secretary of the Advisory Board may approve the application, if there is no question as to the qualification of the applicant. If there is doubt, the application must be held until the next semi-annual meeting, when it can be considered by the Board.

ARTICLE V - Parliamentary Authority

The rules contained in Roberts Rules of Order, Revised, shall govern this organization in all cases to which they are applicable and in which they are not inconsistent with this Constitution and By-Laws.

ARTICLE VI - Amendments

These By-Laws may be amended by a $2/3$ vote of voting members at the Annual Convention, provided the amendment is submitted in writing to the membership at least one month in advance of the Convention.

The following revision of the CONSTITUTION and BY-Laws of the Arizona State Music Teachers Association was adopted at the State Convention in Flagstaff, October 12, 1954.

CONSTITUTION
ARTICLE I--NAME

The name of this organization shall be the Arizona State Music Teachers Association.

ARTICLE II - PURPOSE

The purpose of this organization shall be to promote higher standards of musical instruction, to promote greater interest in music for all students, to foster more musical activities in the state and to maintain a spirit of fellowship within the profession.

ARTICLE - MEMBERSHIP

Sec. 1 - Active Members - Any person actively engaged in the teaching of some branch of music.

Sec. 2 - Associate Members - Former teachers of music or others interested in raising the musical standards of the state.

Sec. 3 - Student Members - Students engaged in the serious study of music.

Sec. 4 - Honorary Members - Any person voted membership by the general membership at an Annual Meeting, upon recommendation of the Board, for some outstanding worthy service to the organization.

Sec. 5 - Patron Members - Any individual, organization, institution or business firm may become a patron member of ASMTA for one year by paying \$25.00 or more, in support of special projects.

ARTICLE IV - BOARD OF DIRECTORS

Sec. 1 - Membership - The Board of Directors shall consist of the officers and the retiring president.

Sec. 2 - Qualifications - No person shall be elected or appointed as an officer of this organization unless he or she is a paid up member.

Sec. 3 - Vacancies - Any vacancy occurring in the Board of Directors may be filled for the unexpired term by a majority vote of the remaining members of the Board. Three consecutive absences from Board meetings without a valid reason shall be deemed a resignation.

Sec. 4 - Duties - The Board of Directors shall plan and direct the activities of the organization and shall create and designate such special committees as it may deem necessary.

ARTICLE V * OFFICERS

Sec. 1 - Enumeration and Election - The officers of the Arizona State Music Teachers Association shall be a President; a Vice-President; a Secretary; a Treasurer; Vice-President of the Southern District; Vice-President of the Central District; Vice-President of the Eastern District; Vice-President of the Northern District; and an Historian; all of whom shall be elected for a term of two years by the general membership at the annual meeting. (Ligson) - ~~Secretary~~

The President, Vice-President, Treasurer, Vice-President of the Central District and Vice-President of the Northern District shall take office in even years, as near September first as possible. The Secretary, Vice-President of the Southern District, Vice-President of the Eastern District, and Historian shall take office in odd years, as near September first as possible.

When the annual meeting is held in the spring, officers elected at same will take office the following September first. When the annual meeting is held in the fall, incumbents will retain offices until their successors are elected, after which the new officers will take office immediately.

Sec. 2 - The President - shall preside at all meeting of the organization and of the Board of Directors; shall be ex-officio member of all committees except the nominating committee and shall have such usual powers of supervision and management as may pertain to the office of President.

Sec. 3 - The Vice-President - shall, in the event of absence, disability or death of the president, possess all the powers and perform all the duties of that office. The Vice-President shall perform such other duties as the President and Board may designate.

Sec. 4 - The Secretary - shall keep minutes of all meetings of the Association and of the Board of Directors and shall perform such other functions as may be incident to the office.

Sec. 5 - The Treasurer - shall collect and receive all moneys due. He or she shall be custodian of these moneys, shall deposit them in a bank designated by the Board and shall disburse same upon order of the Board. The Treasurer shall present statements to the Board of Directors at their regular meetings and an Annual report to the Convention. The Treasurer's books should be audited each year, before the annual meeting; the audit to be arranged by the Board.

Sec. 6 - The District Vice-Presidents - shall plan and supervise annual district meetings and assume such other district responsibilities as the Board may designate.

Sec. 7 - The Historian - shall collect and preserve in a permanent file news items, programs, and any other items of interest relating to the activities of the Association.

ARTICLE VI - Amendments

This Constitution may be amended by a 2/3 vote of voting members at the Annual Meeting, provided the amendment is approved by the Board of Directors and is then submitted in writing to the membership at least one month in advance of the Convention.

BY-LAWS

ARTICLE I - Financial Administration

Sec. 1 - Fiscal Year - The fiscal year of the Arizona State Music Teachers Association shall commence on the first day of September of each year.

Sec. 2 - Dues - Annual dues of \$5.00 per member shall be payable September first. Since ASMTA has 100% affiliation with the Music Teachers National Association, the Treasurer sends \$2.00 of this amount to the National office for MTNA membership and this includes a subscription to the publication THE AMERICAN MUSIC TEACHER. Dues for student members shall be \$1.00 per year.

Sec. 3 - Any member failing to pay dues within six months after they become due shall be dropped from the membership rolls.

ARTICLE II - Convention

The official Convention of the Arizona State Music Teachers Association shall be held annually. The time and place shall be determined by the Board of Directors

ARTICLE III - Nominations and Elections

Sec. 1 - The Nominating Committee - shall consist of three members, one of whom shall be a member of the Board of Directors. The Chairman and other member (not Board member) shall be elected at the Convention. Nominations for those two members of the nominating committee shall be made by the current Nominating Committee. The third member shall be appointed by the newly-elected Board at its first official meeting. Nominations for officers may be sent to this committee by any voting member.

Sec. 2 - Report of Nominating Committee and Nominations from the Floor.

The report of the nominating committee of its choice of officers and the members of the succeeding nominating committee shall be mailed to every voting member of the Association one month before the Annual Convention. It shall be presented at the Convention and immediately thereafter, nominations may be made from the floor, provided the consent of the nominee shall have been secured.

Sec. 3 - Elections - The election shall be by ballot. Should there be but one nominee for each office, the Secretary may be instructed to cast the ballot for each nominee. A majority vote of those present, qualified to vote and voting, shall constitute an election.

ARTICLE IV - Certification

Sec. 1 - The Arizona State Music Teachers Association Advisory Board on certification is to be composed of five members; three to be selected from music faculties of the University of Arizona, State Colleges at Tempe and Flagstaff, Phoenix College, and Eastern Arizona Junior College; one from a certified private music teacher and one from the music department of a high school, offering credit for applied music taken from a state certified teacher; each to serve a term of three years. For each vacancy occurring on this Board, three recommendations shall be submitted to the State Board of Education by the Board of Directors of the Arizona State Music Teachers Association. Final choice of membership to be made by the State Board of Education.

Sec. 2 - The Board shall meet once in the fall and once in the spring to consider applications for the Private Music Teachers Certificate issued by the State Department of Public Instruction.

Sec. 3 - All applications for a Private Music Teachers Certificate shall be sent to the Secretary who shall hold same until the semi-annual meetings of the Board, when they shall be considered by the members of the Board present. In cases which the Director of Certification of the Department of Public Instruction considers emergency, the Secretary of the Advisory Board may approve the application, if there is no question as to the qualification of the applicant. If there is no doubt, the application must be held until the next semi-annual meeting, when it can be considered by the Board.

ARTICLE V - Parliamentary Authority

The rules contained in ROBERTS RULES OF ORDER, Revised, shall govern this organization in all cases to which they are applicable and in which they are not inconsistent with this Constitution and By-Laws.

ARTICLE VI - Amendments

These By-Laws may be amended by a 2/3 vote of voting members at the Annual Convention, provided the amendment is submitted in writing to the membership at least one month in advance of the Convention.

Article VII

1954 Constitution:
1930/1931 originals
were included in
1954 packets for
Board members.

1954 - probably 1st
revision since 1931