

Arizona State University

Academic Catalog Archive Addendum

2011-2012

This document, published in August 2012, is a supplement to the Academic Catalog Archive 2011-2012 published in August 2011. It is the record of programs that were established, disestablished, or experienced name changes since the publication of the Academic Catalog Archive 2011-2012. It also contains additional programs that were not provided within the Academic Catalog Archive 2011-2012 because program information was unavailable at the time of publication.

This addendum is a printable publication for accreditation organizations, agencies and university offices for data collection, evaluation purposes and referencing. Academic advisors, faculty and current students should refer to the online version of the academic catalog.

To navigate this document version of the Academic Catalog Addendum 2011-2012, refer to the Table of Contents and the bookmarks provided. Established undergraduate degrees have a corresponding major map that includes the critical requirements, order of courses and grade requirements for that degree. The major maps are provided in the final section of this document.

For inquiries or questions please contact academic.catalog@asu.edu.



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Graduate Programs

Graduate Certificates and Degree Programs

Anthropology (Complex Adaptive Systems Science), Ph.D. (LAANTHCPHD). Establishment. Fall 2011.

Online Degree Search Title: Anthropology (Complex Adaptive Systems Science) (PhD)

Campus: Tempe

Program Description: The Complex Adaptive Systems Science (CASS) Ph.D. concentration trains the next generation of scientists in advanced concepts and methods needed for approaching diverse phenomena in the social and life sciences. The program is tightly integrated with diverse, ongoing, university-wide research on CASS at Arizona State University and emphasizes the value of a CASS perspective to give better insight and a more active role in seeking solutions to a broad array of critical issues facing our society today. Students will be fluent in the common language of complexity while also receiving a solid foundation in the domain knowledge of existing academic disciplines.

Degree Requirements: Program requires the following: 84 credit hours, a Written Comprehensive Exam, a Prospectus and a Dissertation.

Student doctoral dissertations should include the application of complex adaptive systems concepts and/or methods in their field of study, and typically will have a member of the CASS graduate faculty as a member of their doctoral supervisory committee.

Admission Requirements:

1. Minimum of a bachelor's degree (or equivalent) or a graduate degree from a regionally accredited college or university.
2. Only students admitted to participating doctoral programs may apply for a CASS concentration. A letter of application from the student must be sent to the chair of the CASS graduate faculty. The application will be reviewed by members of the graduate faculty who will make final admission recommendations to the Graduate College.
3. Minimum of a 3.00 cumulative GPA (scale is 4.00=A) in the last 60 hours of a student's bachelor's degree program.
4. TOEFL required for applicants from a country whose native language is not English, see http://graduate.asu.edu/admissions/international/english_proficiency.

Contact Information:

Liberal Arts & Sciences, College of
http://shesc.asu.edu/graduate_studies
SHESC 233
shescgrad@asu.edu
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Anthropology (Museum Studies), M.A. (LAMUSEUMMA). Disestablishment. Fall 2011.

Applied Ethics and the Professions (Pastoral Care Ethics and Spirituality), M.A. (ASAEPMA). Disestablishment. Fall 2011.

Applied Linguistics (Bilingualism), Ph.D. Disestablishment. Fall 2011.

Applied Linguistics (Education Linguistics), Ph.D. Disestablishment. Fall 2011.

Applied Linguistics (English as an International Language), Ph.D. Disestablishment. Fall 2011.

Applied Linguistics (Indigenous Language Education), Ph.D. Disestablishment. Fall 2011.

Applied Linguistics (Language Planning and Policy), Ph.D. Disestablishment. Fall 2011.

Applied Mathematics for the Life and Social Sciences (Complex Adaptive Systems Science), Ph.D. (LAAMLCPHD). Establishment. Fall 2011.

Online Degree Search Title: Major (Degree)

Campus: Tempe

Program Description: The Complex Adaptive Systems Science (CASS) Ph.D. concentration trains the next generation of scientists in advanced concepts and methods needed for approaching diverse phenomena in the social and life sciences. The program is tightly integrated with diverse, ongoing, university-wide research on CASS at Arizona State University and emphasizes the value of a CASS perspective to give better insight and a more active role in seeking solutions to a broad array of critical issues facing our society today. Students will be fluent in the common language of complexity while also receiving a solid foundation in the domain knowledge of existing academic disciplines.

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3. Minimum of a 3.00 cumulative GPA (scale is 4.00=A) in the last 60 hours of a student's bachelor's degree program.
 4. TOEFL required for applicants from a country whose native language is not English, see http://graduate.asu.edu/admissions/international/english_proficiency A current curriculum vitae or resume.

Contact Information:

School of Human Evolution & Social Change

http://shesc.asu.edu/graduate_studies

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**Engineering Science (Electrical Engineering), M.S. (ESESEEMS).
Disestablishment. Fall 2011.**

**Engineering Science (Electrical Engineering), M.S.E. (ESESEEMSE).
Disestablishment. Fall 2011.**

**Engineering Science (Electrical Engineering), Ph.D. (ESESEEPHD).
Disestablishment. Fall 2011.**

Environmental Design and Planning (Planning), Ph.D. Disestablishment. Fall 2011.

**Global Health (Complex Adaptive Systems Science), Ph.D. (LASSHCPHD).
Establishment. Fall 2011.**

Online Degree Search Title: Global Health (Complex Adaptive Systems Science) (PhD)

Campus: Tempe

Program Description: The Complex Adaptive Systems Science (CASS) Ph.D. concentration trains the next generation of scientists in advanced concepts and methods needed for approaching diverse phenomena in the social and life sciences. The program is tightly integrated with diverse, ongoing, university-wide research on CASS at Arizona State University and emphasizes the value of a CASS perspective to give better insight and a more active role in seeking solutions to a broad array of critical issues facing our society today. Students will be fluent in the common language of complexity while also receiving a solid foundation in the domain knowledge of existing academic disciplines.

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2. Only students admitted to participating doctoral programs may apply for a CASS concentration. A letter of application from the student must be sent to the chair of the CASS graduate faculty. The application will be reviewed by members of the graduate faculty who will make final admission recommendations to the Graduate College.
3. Minimum of a 3.00 cumulative GPA (scale is 4.00=A) in the last 60 hours of a student's bachelor's degree program.
4. TOEFL required for applicants from a country whose native language is not English, see http://graduate.asu.edu/admissions/international/english_proficiency.

Contact Information:

School of Human Evolution & Social Change

http://shesc.asu.edu/graduate_studies

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shescgrad@asu.edu

480/965-6215

Kinesiology, M.S. (LAKINEMS). Disestablishment. Fall 2011.

Kinesiology, Ph.D. (LAKINEPHD). Disestablishment. Fall 2011.

Museum Studies, M.A. (LAMUSSTMA). Establishment. Fall 2011.

Online Degree Search Title: Museum Studies (MA)

Campus: Tempe

Program Description: The M.A. in museum studies is intended to provide those planning to enter museum work or related fields (or those already working in museums or related fields), with the interdisciplinary orientation, skills, social and cultural knowledge required for success in this rapidly expanding and changing cultural form. The program examines how museums produce and reflect culture and the role museums play worldwide. Students develop theoretical questions and applied skills that engage the functions, practices and critical analyses of museums. Courses address topics across the interdisciplinary boundaries of museum studies in three areas of study:

1. Anthropology.
2. Art history, theory and criticism.
3. Public history.

The program is designed to be use-inspired, socially embedded and trans-cultural, educating students in the meaning and significance of museums in contemporary society and preparing them for diverse museum careers.

Students accepted into the program will be involved in interdisciplinary projects at the Anthropology Museum, the Archaeological Research Institute, the Center for American

Archeology, the ASU Museum of Art, the Deer Valley Rock Art Center and other museums and collections (more than 35) managed by ASU. In addition, the program will collaborate with art, history and other museums and agency partners locally, nationally and internationally.

Degree Requirements: Program requires the following: 30 credit hours and a Research Portfolio.

The Master of Arts in museum studies requires that all students complete the following three courses, two of which must be taken during the first year of study:

1. ASB 500 Museum Studies Research Methods
2. ASB 574 Exhibit Design and Development
3. ASB 579 Critical Issues in Museum Studies

Students must complete six credit hours of internship (ASB 584) approved by their supervisory committees, usually in a museum setting or museum quality collection or archive related to their chosen area of study: anthropology; art history, theory and criticism; or public history. On completion, students must submit a journal/portfolio about the internship and skills acquired.

Additionally, six hours of ASB 592 research are required.

Admission Requirements:

Students must submit an online application to the Graduate College. The application deadline is Dec. 15 for admission in the following fall. There are no spring admissions. In addition to the general requirements for admission to the Graduate College, applicants must also provide:

1. A statement of purpose outlining career and educational goals.
2. A current curriculum vitae or resume.
3. An optional sample of their written work.
4. Three letters of recommendation.
5. Official GRE scores.
6. Transcripts of all undergraduate and graduate course work.

Suitable backgrounds for admission include disciplines related to museum studies, anthropology, history or art (fine art or art history). Minimum GPA for consideration for admission would normally be 3.50 cumulative GPA (4.00="A" scale) in the last 60 hours of a student's bachelor's program.

Applicants whose native language is not English (regardless of where they may now reside) must provide proof of English proficiency.

Contact Information:

School of Human Evolution & Social Change

http://shesc.asu.edu/graduate_studies

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480/965-6215

Undergraduate Programs

Minors

History and Culture, Minor (ECHTYMIN). Disestablishment. Fall 2011.

Kinesiology, Minor (LAKINMIN). Disestablishment. Spring 2012.

Literature, Writing and Film, Minor (ECLWFMIN). Disestablishment. Fall 2011.

Certificates

Dietetics, Certificate (ECNTRCERD). Disestablishment. Fall 2011.

Spa Management, Certificate (ECEXWCERT). Disestablishment. Fall 2011.

Undergraduate Degrees

Agribusiness (Professional Golf Management), B.S. (AGAGBMBS).
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Fall 2011.

Biological Sciences (Genomics and Bioinformatics), B.S. (LABSCBBS).
Disestablishment. Fall 2011.

Biological Sciences (Plant Biology), B.S. (LABSCPBS). Disestablishment. Fall
2011.

Electronics Engineering Technology (Telecommunications Systems), B.S.
(TSEETTBS). Disestablishment. Fall 2011.

Housing and Community Development, B.S.D. (ARHCDBSD). Disestablishment.
Fall 2011.

Public Service & Public Policy (Sustainability), B.S. (PPPAFSBS). Establishment.
Fall 2011.

Online Degree Search Title: Public Service & Public Policy (Sustainability), BS

Campus: Downtown Phoenix

Program Description: The Bachelor of Science in Public Service and Public Policy (PSPP) prepares students for work in government at all levels and nonprofit organizations through comprehensive coverage of topics in public policy, public leadership and management, and urban studies.

Sustainability continues to be a highly sought after area and it presents broad policy implications. Through this concentration, students who have an interest in public policy can explore the policy implications of sustainability and broaden their educational experience while concentrating in an area that is in high demand.

Additional Program Fee: No

Second Language Requirement: No

First Required Math Course: MAT 142 College Mathematics

Career Opportunities: The program is primarily focused on individuals working or seeking work in the public sector. The skills and knowledge students acquire allow them to successfully function in many other types of organizations; however the primary focus is on public organizations. A B.S. in public service and public policy prepares students for entry and mid-level supervisory and managerial positions in city, county, state and federal agencies. For those who already have work experience, the degree provides further opportunity for promotion.

The sustainability concentration provides students with more specialized knowledge about the policy implication of sustainability-related decisions and action.

Contact Information:

School of Public Affairs

<http://spa.asu.edu/>

UCENT 400

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Undergraduate Degree Requirements

Major Maps

The following section is a compilation of Major Maps for established undergraduate degrees. These Major Maps were not available at the time of publication, or were revised since publication, of the Academic Catalog Archive 2011-2012 in August 2011. Major Maps are alphabetical by program title.

2011 - 2012 Major Map Public Service & Public Policy (Sustainability),BS

College of Public Programs
Location: Downtown Phoenix
PPPAFSBS

Term 1	0 - 16 Credit Hours	Critical course signified by 	Hours	Minimum Grade	Notes
	PAF 200: Public Service and Policy in the 21st Century		3	C	<ul style="list-style-type: none"> An SAT, ACT, Accuplacer, or TOEFL score determines placement into first-year composition courses ASU Math Placement Exam score determines placement in Mathematics course ASU 101 is for ASU freshman students only and is not required for transfer students
	ASU 101: The ASU Experience		1		
	ENG 101 or ENG 102: First-Year Composition OR ENG 105: Advanced First-Year Composition OR ENG 107 or ENG 108: English for Foreign Students		3	C	
	Complete 2 courses: Interdisciplinary Requirement		6		
	Global Awareness (G) OR Historical Awareness (H)		3		
	Milestone: Meet with an academic advisor				
	Term hours subtotal:		16		
Term 2	17 - 32 Credit Hours	Critical course signified by 	Hours	Minimum Grade	Notes
	PAF 201: Economics and Public Policy (SB)		3	C	
	ENG 101 or ENG 102: First-Year Composition OR ENG 105: Advanced First-Year Composition OR ENG 107 or ENG 108: English for Foreign Students		3	C	
	MAT 142: College Mathematics (MA)		3		
	Natural Science - Quantitative (SQ)		4		
	Elective		3		
	Complete ENG 101 OR ENG 105 OR ENG 107 course(s).				
	Term hours subtotal:		16		
Term 3	33 - 48 Credit Hours	Critical course signified by 	Hours	Minimum Grade	Notes
	POS 110: Government and Politics (SB)		3	C	
	ENG 216: Persuasive Writing on Public Issues (L)		3	C	
	Global Awareness (G) OR Historical Awareness (H)		3		
	Humanities, Fine Arts and Design (HU)		3		
	Natural Science - General (SG) OR Natural Science - Quantitative (SQ)		4		
	Complete Mathematics (MA) requirement.				
	Term hours subtotal:		16		
Term 4	49 - 63 Credit Hours	Critical course signified by 	Hours	Minimum Grade	Notes
	SOC 101: Introductory Sociology (SB)		3	C	
	COM 225: Public Speaking (L)		3	C	
	PAF 311: Leadership and Change (SB)		3	C	
	SOS 100: Introduction to Sustainability (G)		3	C	
	URB 240: Urban Policy (C)		3	C	
	Term hours subtotal:		15		
Term 5	64 - 78 Credit Hours		Hours	Minimum Grade	Notes
	PAF 301: Applied Statistics (CS)		3	C	

PAF 340: Contemporary Policy Challenges	3	C
SOS 320: Society and Sustainability (L or SB) OR SOS 321: Policy and Governance in Sustainable Systems OR SOS 322: International Development and Sustainability OR SOS 323: Sustainable Urban Dynamics OR SOS 324: Sustainable Energy, Materials, and Technology OR SOS 325: The Economics of Sustainability OR SOS 326: Sustainable Ecosystems OR SOS 327: Sustainable Food and Farms OR SOS 394: Sustainability and Enterprise	3	C
Interdisciplinary Requirement	3	
Elective	3	
Term hours subtotal:	15	

Term 6 79 - 93 Credit Hours	Hours	Minimum Grade	Notes
PAF 302: Public Serv Research Methods	3	C	
PAF 460: Public Service Ethics	3	C	
<i>Complete 2 courses:</i> SOS 320: Society and Sustainability (L or SB) OR SOS 321: Policy and Governance in Sustainable Systems OR SOS 322: International Development and Sustainability OR SOS 323: Sustainable Urban Dynamics OR SOS 324: Sustainable Energy, Materials, and Technology OR SOS 325: The Economics of Sustainability OR SOS 326: Sustainable Ecosystems OR SOS 327: Sustainable Food and Farms OR SOS 394: Sustainability and Enterprise	6	C	
Upper Division Humanities, Fine Arts and Design (HU)	3		
Term hours subtotal:	15		

Term 7 94 - 108 Credit Hours	Hours	Minimum Grade	Notes
PAF 400: Senior Capstone Project	3	C	
PAF 484: Internship OR Upper Division Elective	3		
Upper Division Literacy and Critical Inquiry (L)	3		
<i>Complete 2 courses:</i> Upper Division Elective	6		
Term hours subtotal:	15		

Term 8 109 - 120 Credit Hours	Hours	Minimum Grade	Notes
PAF 484: Internship	3	C	
Upper Division Elective OR PAF 400: Senior Capstone Project	3		
<i>Complete 2 courses:</i> Upper Division Elective	6		
Term hours subtotal:	12		

COPP Interdisciplinary Requirement-Area 2	COPP Interdisciplinary Requirement-Area 1	COPP Interdisciplinary Requirement-Area 3
SWU 171: Introduction to Social Work (SB & H)	CRJ 100: Introduction to Criminal Justice (SB)	NLM 160: Voluntary Action and Community Leadership (SB)
SWU 250: Stress Management Tools (SB)		PRM 120: Leisure and the Quality of Life (SB)
		PRM 380: Wilderness and Parks in America (SB & H)

Total Hours: 120
Upper Division Hours: 45 minimum
Major GPA: 2.00 minimum
Cumulative GPA: 2.00 minimum
Total hrs at ASU: 30 minimum
Hrs Resident Credit for Academic Recognition: 56 minimum
Total Community College Hrs: 64 maximum

General University Requirements Legend
 General Studies Core Requirements:

- Literacy and Critical Inquiry (L)
- Mathematical Studies (MA)
- Computer/Statistics/Quantitative Applications (CS)
- Humanities, Fine Arts and Design (HU)
- Social and Behavioral Sciences (SB)
- Natural Science - Quantitative (SQ)

General Studies Awareness Requirements:

- Cultural Diversity in the U.S. (C)
- Global Awareness (G)
- Historical Awareness (H)

 First-Year Composition

- Natural Science - General (SG)

General Studies designations listed on the major map are current for the 2011 - 2012 academic year.



ARIZONA STATE
UNIVERSITY

Fall 2011
Registration and Tuition Payment Guide

Revised 05/17/2011

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Important Reminder

By registering for classes you agree to pay all applicable tuition and registration fees. You will NOT be dropped from your classes for non-payment. If you do not have adequate financial aid to cover tuition costs, and if you do not pay tuition by the applicable deadline, you will be enrolled in the Tuition Installment Plan and assessed a non-refundable \$100 resident/\$200 non-resident enrollment fee. See page 13 for more information.

Semester Calendar - Fall 2011

All drop/withdrawal deadlines listed on the fall and spring Academic and Semester Calendars are based on a regular 16-week term. If your class is scheduled in a session that is less than 16 weeks, the deadlines are prorated. Check the calendar icon next to each class on your scheduled in My ASU for the prorated drop/withdrawal deadline dates.

All dates and times published in this schedule are tentative and are subject to change without notice.

Schedule of Classes Available	February 28, 2011
Enrollment Appointments Begin	March 1, 2011
Drop/Add	August 18-24, 2011
Suggested Postmark to Meet Tuition/Fee Payment Deadline	June 26, 2011
\$50.00 Late Registration Fee Begins	August 11, 2011**
First Day of Classes	August 18, 2011***
Residency Classification Petition Deadline	August 24, 2011
Tuition and Fees 100% Refund Deadline	August 31, 2011
Labor Day Observed	September 5, 2011
Academic Status Report #1	September 15-22, 2011
Deadline for Appealing Residency Classification Decision	September 28, 2011
Graduation Filing Deadline	October 17, 2011
Academic Status Report #2	October 20-27, 2011
Course Withdrawal Deadline — In Person & Online	November 2, 2011
Veterans Day Observed	November 11, 2011
Thanksgiving Holiday Observed	November 24-25, 2011
Complete Withdrawal Deadline (Beginning the first day of classes, undergraduate students must request a complete withdrawal in person.)	December 6, 2011
Last Day of Classes and Last Day to Process Transactions	December 6, 2011
Reading Day	December 7, 2011
Final Exams	December 8-14, 2011
Commencement for Graduate Students	December 14, 2011
Commencement for Undergraduate Students	December 15, 2011
Final Grades Due	December 12-19, 2011

* See Residential Life for designated move in dates.

** Late registration fee of \$50 assessed.

*** Classes start on Thursday August 18, 2011 in order to fully comply with ABOR contact hour requirements.

Admission and Registration

Admission/Readmission

Undergraduate admission:
students.asu.edu/admission

Undergraduate readmission:
students.asu.edu/readmission

Graduate admission/readmission:
graduate.asu.edu

Law College:
law.asu.edu

Students who are required to be advised must do so before submitting a registration request. Non-degree undergraduate students may not enroll for more than eight semester hours. Students who have been previously enrolled in a degree program at ASU are not permitted to attend in non-degree status.

Registration Procedures Overview

[My.asu.edu](http://my.asu.edu)

- Step 1: Log into My ASU to view your online enrollment appointment. An enrollment appointment is the date/time that you may begin to register for classes. You may register online or in person anytime after your assigned enrollment appointment begins through end of the drop/add period.*
- Step 2: Check for registration holds on My ASU. If you have an academic advising hold, plan to meet with your academic advisor well before your enrollment appointment occurs.
- Step 3: Review degree and catalog requirements.
- Step 4: Review your Major Map on My ASU (undergraduate students only).
- Step 5: Search for available classes using the Class Search at my.asu.edu.
- Step 6: Register for classes at my.asu.edu or in person at any University registration site.

Step 7: Pay tuition. If you do not have adequate financial aid to cover tuition costs, and if you do not pay tuition by the applicable deadline, you will be enrolled in the Tuition Installment Plan and assessed a non-refundable \$100 resident/\$200 non-resident enrollment fee.

*Students may register for Fall 2011 through August 24, 2011. However, a \$50 late registration fee is charged beginning Thursday, August 11, 2011.

Registration/Enrollment General Information

Enrollment Appointments

All students are assigned an online **enrollment appointment** which will permit registration for the Fall 2011 semester. Students should log into My ASU to view their enrollment appointment as soon as possible.

An enrollment appointment is the date and time that a student may begin registering for the next semester. Students may register in person or online anytime after the assigned enrollment appointment begins through the end of the drop/add period.

If you are an entering freshman in the fall semester, your enrollment appointment will be the date of your orientation program. If you are not an entering freshmen, and you do not have an enrollment appointment assigned, contact the University Registrar's Office at 480.965.3124.

Building Your Class Schedule

ASU's registration system will allow you to search the Schedule of Classes/Class Search and build a Springclass registration request. You can save that plan (shopping cart) and then later return to it. When you return, you will be able to see if the class status has changed since you built and saved the plan. You can view the online Schedule of Classes/Class Search via My ASU (my.asu.edu). The Fall 2011 Schedule of Classes is available February 28, 2011.

Submitting Your Registration Request

Once you have submitted your schedule request, you will be able to immediately see which courses were successfully added to your schedule. **Note: You may choose to audit a course in which**

Registration, cont.

case you attend and participate in the class but do not earn credit. Be sure to obtain instructor's approval before registering and paying fees. Refer to your catalog and see your academic advisor for additional information about audit enrollment.

Drop/Add

Anytime after you have a class schedule, you will be able to drop and add courses via My ASU or in person at any registration location through the published drop/add deadline. During this period, you may drop one or more (but not all) scheduled classes. Classes that are dropped do not appear on the student's transcript. A student who wishes to withdraw from his/her last course during the drop/add period must process a complete withdrawal. Colleges or departments may require approvals before a student can add specific classes.

Swap

You can use the swap feature when you want to ensure that you do not drop a class you are already registered for until you have successfully added a replacement class.

Registration Holds

You will be able to view a list of holds that will prevent registration. Items that can prevent you from registering are: unpaid fees, academic advising requirements, immunizations, etc. Do not delay your ability to get the classes you want. Take care of your University business now to eliminate any holds.

To Dos

You will be able to view a list of your To Do items. To Do items display tasks you need to complete, such as completing a financial aid form. To Do items do not restrict registration. However, if you do not accomplish an open To Do item, it can become a Hold on your record. Follow the instructions or contact the appropriate person to make arrangements to complete each pending task as soon as possible.

Registration Locations

Tempe campus	West campus	Polytechnic campus	Downtown Phoenix campus
Records and Enrollment Services	Enrollment Services	Enrollment Services	Enrollment Services
Student Services Bldg,	University Center Bldg,	QUAD 2, Room 350	University Center Bldg,
480.965.3124	602.543.8203	480.727.3278	602.496.4372
Monday - Friday 8:00am - 5:00pm			
Offices are closed in observance of the following holidays: May 30, 2011 July 4, 2011 September 5, 2011 November 11, 2011 November 24-25, 2011 December 26-27, 2011			

A photo ID is required to process transactions in person.

In order to process any registration transaction in a student's absence, a third party must present their photo ID and written authorization signed by the student. A Registration by Proxy Form for this a third party must present their photo ID and written purpose is available on the web at students.asu.edu/forms/registration or at any University registration site.

Extended Hours

Check online at students.asu.edu/academic-calendar for the latest schedule of extended hours and for registration sites. Available services include class registration, drop/add and withdrawal, official and unofficial transcripts, enrollment verification, curriculum changes, and distribution of forms.

Before taking advantage of the extended hours, remember that:

- If you are not a continuing student from Fall 2010, you must be admitted/readmitted to the University through one of the admitting offices before you can register for classes
- selected students must be advised before registering for classes

Please call the appropriate office directly for operating hours before making a trip to campus.

Registration, cont.

Measles Immunization Policy

Students born after December 31, 1956 will not be permitted to register without proof of TWO vaccinations of MMR (measles, mumps, rubella) at least one of which must have been given after December 31, 1979, or a copy of laboratory test results which show immunity to measles (Rubeola). If submitting by U.S. Mail, address to ASU Health Service, PO Box 872104, Tempe, AZ 85287-2104 (allow two weeks for delivery and receipt by the Health Service). You may also fax proof of immunization or lab test to the following campus:

Tempe:	480.965.8914
West:	602.543.8079
Polytechnic:	480.727.1599
Downtown Phoenix:	602.496.0675

MMR vaccinations and the Rubeola lab test are available for a fee at any of the Health Service locations. For more information about additional immunization and health requirements, contact ASU Health Services Measles Line, 480.965.8177 or visit the health services website students.asu.edu/health.

Advising

Admitted undergraduate students who have declared a major should contact an academic advisor in the college or school of their major for advising and for assistance in determining the catalog under which they will graduate. Exploratory/undeclared students should contact University College for academic advising. Many programs require academic advisement prior to registration for classes.

Visit <http://uc.asu.edu/advising/directory/index.html> for more information regarding ASU Academic Advising.

Instructor-Initiated Drop Option

The instructor of a course has full authority within departmental or other higher-level policies to decide whether or not class attendance is required. During the second week of classes in Fall or Spring, or the first four days of each Summer Session, the instructor can drop a student for non-attendance. In classes which are full, this will allow accommodation of other students requesting the class and help instructors avoid excessive overrides. Instructor-initiated drops for non-attendance must be based upon concrete evidence of non-attendance and be signed by the Dean or Dean's Designee in the college offering the course. The college will notify the student by mail at the student's currently posted local address. Nothing in this policy contradicts any other policy regarding attendance, religious holidays, or the students responsibility to notify the instructor in case of absences.

Note: Students should be aware that non-attendance will not automatically result in being dropped. Instructors have the right to exercise this option at their discretion. It is also the student's responsibility to contact the instructor before the end of the first week of classes if absences during that period cannot be avoided.

Withdrawal Policy

Course Withdrawal

After the drop/add period through the 10th week of the semester (until November 2, 2011), a student may withdraw from any course with a grade of "W". Withdrawals may be initiated online using My ASU or in person at any registration site. Courses with alternate begin and end dates may have an adjusted withdrawal schedule. Courses from which the student withdraws will remain on the student's transcript with a grade of "W". Any appropriate refunds are issued based on the published Refund Schedule and the date of the withdrawal. To determine whether you will be eligible for a refund after withdrawing, see the Refund Schedule on page 18. It is the student's responsibility to initiate a withdrawal if unable to attend a class. Failure to do so will result in a grade of "E" being assigned for the class. Although students who do not attend class during the first week of a term may be administratively dropped from the class, such withdrawal is at the discretion of the instructor. In special circumstances, a medical withdrawal or academic record change maybe authorized by the Dean of an academic unit if the student petitions for the change and presents documentation of reasons for being unable to

Registration, cont.

attend the class. Please note academic record changes can only be requested after the semester has ended. It is the student's responsibility to petition for such change if appropriate.

Complete Withdrawal

A student may withdraw from all of his or her classes (the student will no longer be enrolled in any classes for the specified semester) through the transaction deadline or the last day of classes for any semester. A grade of "W" is awarded for each class from which the student withdraws. The complete withdrawal deadline is December 6, 2011. Beginning the first date of the semester, undergraduate students are required to request a complete withdrawal in person. Making a complete withdrawal from the University is a difficult decision, and ASU has many resources in place to help. Because there may be serious academic and financial consequences to processing a complete withdrawal, you should view complete withdrawal as a final resort. You are encouraged to meet with your academic advisor to explore alternatives.

Note: A student may not avoid any penalty for academic dishonesty by withdrawing from a course. A student may be reinstated to a course to receive a penalty of a reduced or failing grade, or XE. Remember: If you have financial aid or scholarships, be sure you understand minimum credit hour requirements for maintaining those awards.

Military Withdrawal

To completely withdraw due to military activation, immediately contact the Veterans Benefits & Certifications section, in the University Registrar's Office. For the Tempe campus, call 480.965.7723; for the West campus call 602.543.8220, to determine whether the call to active duty qualifies for the "Military Activation" policy. For example, students reporting to "boot camp" or required training may not qualify for this policy. Students who qualify will receive some regulatory relief in the recalculation of financial aid and the calculation of tuition and fee charges. Students are also given options regarding their academic records, e.g., complete withdrawal, incomplete grades, etc.

Financial Assistance Withdrawal Policy

Circumstances may necessitate complete withdrawal from the University. The outcome of complete withdrawal on your financial aid depends on when the complete withdrawal is initiated and the types of financial aid you received. In all cases, your financial aid must be recalculated.

Official Complete Withdrawal

Federal regulations require the recalculation of Title IV financial aid in cases where a student received financial aid and officially

has lapsed. If a return of aid is required, ASU returns the unearned portion of Title IV financial aid funds to the Federal Programs on behalf of the student. Any return of financial aid funds made by the University will be charged to the student's University account. Payment to the University will be due on demand. Title IV funds include the Federal Pell Grant, the Federal Supplemental Educational Opportunity Grant (FSEOG), the Federal Perkins Loan, the Leveraging Educational Assistance Partnership (LEAP), the Academic Competitiveness Grant (ACG), the Science and Mathematics Access to Retain Talent Grant (SMART), the Federal Teach Grant, the Iraq and Afghanistan Service Grant, the Federal Direct Subsidized and Unsubsidized Student Loans and the Federal PLUS Loan. Federal Work Study earnings and non-Title IV aid are not included in this formula. However, the student may not continue to work under the Federal Work Study program after their official date of withdrawal.

University Testing Requirements

All new, transfer, or readmitted undergraduate students must meet one of the following testing requirements:

- Take the ACT English, SAT verbal examination, WritePlacer Plus section of the ACCUPLACER, or TOEFL (Test of English as a Foreign Language) and have scores submitted to ASU.
- Receive a score of 4 or 5 for the advanced placement examination in English offered by the College Entrance Examination Board and have scores submitted to ASU.
- Take the CLEP general examination, College Composition, earning a score of 50 that qualifies for placement in ENG 102, and have scores submitted to ASU.
- Have previously taken or be currently enrolled in WAC101, WAC107, ENG101, ENG102, ENG105, ENG107, or ENG108 at ASU. If the course was taken at ASU before 1980, contact the Records and Enrollment Services Office in SSV140 or at 480.965.3124, before registering for classes.
- Transfer a course equivalent to ENG101, ENG102, ENG105, ENG107, or ENG108 with a grade of "C" (2.00) or higher.

An official transcript showing the grade must be received by ASU. If a student transfers an equivalent composition course from a Maricopa County Community District College, the equivalency is automatically posted, and the student need not take further action. A student transferring a composition course from any other college or university must have the course evaluated for

Registration, cont.

withdrew on or before the point which 60% of the semester

equivalency. The student must take a copy of both the transfer transcript and the catalog description of the course to the Writing Programs Office, in LL314, or by calling 480.965.3853.

Placement Exams

A. First-Year Composition

Placement in First-Year Composition courses (WAC101 followed by ENG101 the next semester, or ENG101, or ENG105) is determined by the score earned on the ACT English or SAT Verbal Exam. International students from non-English speaking countries will be placed into First-Year Composition courses (WAC107 followed by ENG107 the next semester, or ENG107) according to SAT, ACT, Accuplacer, or TOEFL scores. The Accuplacer may be taken once on campus at the University Testing and Scanning Services, located at 1130 E. University Dr. Suite 204 in Tempe, at regularly scheduled times. Contact the UTSS at 480.965.7146 to make an appointment. Placement in First-Year Composition will be determined as follows:

SAT scores shown are based on the scale for the SAT English test which was first offered in April 1995. Scores on the SAT taken before April 1995 are converted to the scale when entered on the computer. Qualified deaf and hearing-impaired students must receive authorization through the Disability Resource Center in order to register for an appropriate First-Year Composition course.

Exceptions to these guidelines may be made for students who have taken the Advanced Placement Exam in English offered by the College Entrance Examination Board, the International Baccalaureate English A Exam, or the CLEP General or Subject Exams in Composition, or for students enrolled in the Honors College. Contact the Writing Program Office at 480.965.3853 for more information about Placement Testing for English.

Exam Score:	Register For:
SAT Verbal 460 and below	WAC101 or WAC107
ACT English 18 and below	WAC101 or WAC107
TOEFL 550PBT / 213CBT / 79iBT and below	WAC107
SAT Verbal 470-610	ENG101 or ENG107
ACT English 19-25	ENG101 or ENG107
TOEFL 560PBT / 220CBT / 83iBT and above	ENG107
SAT Verbal 620 and above	ENG105
ACT English 26 and above	ENG105
Accuplacer score 4 or below	WAC101 or WAC107
Accuplacer score 5, 6, or 7	ENG101 or ENG107
Accuplacer score 8	ENG 105

B. Mathematics Course Placement Exams

Arizona State University requires the **Math Placement Test** to assess a student's prerequisite knowledge for placement into several mathematics courses up to and including first semester calculus. The instrument used for testing is called ALEKS (**A**ssessment and **L**earning in **K**nowledge **S**paces). ALEKS is a powerful artificial-intelligence based assessment tool that zeros in on the strengths and weaknesses of a student's mathematical knowledge, reports its findings to the student and then, if necessary, provides the student with access (at a cost to the student) to a learning environment for bringing this knowledge up to an appropriate level for course placement.

All incoming students must complete the **Math Placement Test** prior to enrollment unless they have transferred an equivalent prerequisite course. The time limit to finish the assessment is 24 hours.

Registration, cont.

Veterans Educational Benefits

Veterans and eligible dependents must apply for veterans educational benefits and then verify their status with Veterans Benefits & Certifications as soon as possible with each new semester. Distance Learning classes have veterans education benefit restrictions. Veterans cannot collect benefits for audited classes.

For more information, contact Veteran Benefits & Certifications by visiting or calling:

Tempe, Polytechnic and Downtown Phoenix campuses	West campus
Student Services Building, Room 140	University Center Building, Room 120
480.965.7723	602.543.8220

Student Identification

Sun Card

Students are required to provide an ASU ID in order to receive many ASU services, gain access to educational records, or access buildings, classrooms, and labs. The ASU ID is called the Sun Card. Each admitted student is eligible for a Sun Card. All Sun Cards cost \$25 which may be paid with cash, check, Visa, MasterCard, or applied to the student's University account. You will need to know your ten digit ASU ID, and will need to show a legal photo ID (driver's license, passport, or Military I.D., etc.) as proof of your identity. Call 480.965.CARD (2273) or visit www.suncard1.com for more information.

Tuition and Fees, cont.

Fall 2011 General Tuition*

*All amounts presented in this publication or in other University publications or web pages represent tuition and fees as currently approved. However, Arizona State University reserves the right to increase or modify tuition and fees without prior notice, upon approval by the Arizona Board of Regents or as otherwise consistent with Board policy and to make such modifications applicable to students enrolled at ASU at that time as well as to incoming students. In addition, all tuition amounts and fees are subject to change at any time for correction of errors. Finally, please note that fee amounts billed for any period may be adjusted at a future date.

Fall 2011 tuition rates have not yet been approved, and will be made available as soon as possible. If you would like to review previous years' tuition rates, they are available at www.asu.edu/admissions/tuitionandfees.

ENROLLED HOURS	1	2	3	4	5	6	7	8	9	10	11	12+
Graduate	Tempe., Downtown Phoenix, Polytechnic, West campuses Degree & Non-degree Seeking											
Resident Students	—	—	—	—	—	—	—	—	—	—	—	—
Non-resident Students	—	—	—	—	—	—	—	—	—	—	—	—
GRADUATE	Online Campus ** Degree Seeking											
Resident Students	—	—	—	—	—	—	—	—	—	—	—	—
Non-resident Students	—	—	—	—	—	—	—	—	—	—	—	—

* The ASU Tuition Commitment is that full-time undergraduate resident tuition will increase at a reasonable rate from the semester of admission or readmission. For more information about the Tuition Commitment Period, please refer to students.asu.edu/tuitionandfees.

** Online tuition is billed per credit hour with no cap. To calculate the increase in tuition, multiply the rate for 1 credit hour by the number of enrolled hours.

NOTE: Rates do not include mandatory registration fees, special class fees, program specific tuition, undergraduate tuition surcharge for excess hours, or extended education tuition. Additional information is available at students.asu.edu/tuitionandfees.

Residency Classification

Residency (tuition) status is initially determined by the application for admission at the time a student applies to the University.

Non-resident students who feel they may qualify for resident tuition status must file a petition for reclassification no later than the last day of regular registration. For general information about the requirements, consult the ASU General Catalog or the web at students.asu.edu/residency. Residency classification is a complex process and you are encouraged to petition early in the reclassification period. It is recommended that you submit the appropriate residency petition form along with your \$50.00 non-refundable petition fee to the Residency Classification Office by the appropriate deadline date. Deadline for submitting a reclassification petition for Summer I 2011 is June 1, 2011, Summer II 2011 is July 6, 2011 and Fall 2011 is August 24, 2011. Failure to petition by the last day of regular registration constitutes a waiver of the student's rights for residency reclassification or appeal for the current semester.

Fall 2011 Tuition and Fees Due Dates

REGISTRATION ACTIVITY	STUDENT ACCOUNT DUE DATE	AUTOMATIC ENROLLMENT IN THE TUITION INSTALLMENT PLAN
February 28, 2011 to August 7, 2011	Tuesday, August 9, 2011	Wednesday, August 10, 2011
August 8, 2011 to August 30, 2011	Tuesday, August 30, 2011	
August 31, 2011 to September 7, 2011	Wednesday, September 7, 2011	Tuesday, September 8, 2011

Tuition and Fees, cont.

Tuition Billing

Tuition charges will be billed on your student account and may be viewed online through My ASU (my.asu.edu) after registration. (From My ASU, select My Finances in the Quick Links box on the left-hand side.)

By registering for classes you agree to pay all applicable tuition and registration fees.

If tuition is not paid by the applicable tuition due date, or financial aid is not awarded and accepted by the due date, you will be automatically enrolled in the Tuition Installment Plan and charged a non-refundable enrollment fee of \$100 for resident students and \$200 for non-resident students. For students with accepted financial aid sufficient to cover tuition charges, financial aid will automatically pay tuition charges and no action is necessary. For students with accepted financial aid insufficient to cover tuition charges, the payment deadline is extended to Wednesday, September 7, 2011, after which students with unpaid tuition charges in excess of pending aid will be automatically enrolled in the Tuition Installment Plan and charged the non-refundable fee.

Online Billing

Online billing provides reliable and secure access to billing statements any time of day from anywhere in the world along with immediate access to current account information. To view and pay your charges, login to my.asu.edu, click on My Finances located in the Quick Links box on the left-hand side, then click "Make a Payment". Online billing statements are also available through QuikPAY by clicking "View Account". Students are responsible to review their ASU e-mail account for notification of billing statements and to login to their student account on My ASU for current billing information. **Billing statements are not mailed.**

Students may authorize others to view and pay their ASU student account through QuikPAY. Log in to my.asu.edu, select My Finances on the left-hand side, then click "Make a Payment". Once directed to QuikPAY select Authorized Payers from the left windowpane and enter the requested information for each person to be authorized on the account. Authorized Payers must have a valid email account.

eCheck Payments

eChecks are ASU's preferred payment method and are accepted online with no service charge or additional cost to the student. Make eCheck payments on QuikPAY by logging in to My ASU (my.asu.edu), select My Finances in the Quick Links box on the left-hand side, then click "Make a Payment" to be directed to the online payment processor. eChecks are a fast and simple payment method that can be made from regular U.S. checking and savings accounts in U.S. dollars. Checks issued from money market accounts, credit card companies, mutual funds, brokerage accounts, home equity or other lines of credit cannot be processed as an eCheck. Additional information is available at students.asu.edu/tuitionandbilling, see Payment Options.

Credit Card Payments

ASU does not directly accept credit or debit card payments for tuition or other student account charges. The University has arranged for a third-party processor to accept MasterCard, Discover, and American Express credit and debit card payments online. The processor will charge a 2.5% service charge for credit and debit card payments in addition to the ASU payment amount. The service charge is not paid to ASU and is non-refundable, even if related payment to ASU is refunded. Credit and debit card payments may be made on QuikPAY by logging in to My ASU (my.asu.edu). Click on My Finances in the Quick Links box on the left-hand side, then click "Make a Payment" to be directed to the online payment processor. Credit and debit card payments are not accepted by mail, in person, or over the phone. VISA credit and debit cards are not accepted.

Personal Checks

Checks payable to Arizona State University and without restrictive endorsement are generally acceptable. Mail checks to Cashiering Services, Arizona State University, PO Box 870303, Tempe, AZ 85287-0303. Include your ASU ID number. Check payments should be mailed at least two weeks prior to the applicable tuition due date to avoid automatic enrollment in the Tuition Installment Plan. Check payments are also accepted in person at all campuses. **See Tuition Hours on page 15.**

Tuition and Fees, cont.

Tuition Installment Plan

The Tuition Installment Plan provides students with the option to budget payment of tuition, program tuition, and health insurance over several months. Students may enroll themselves in the plan through my.asu.edu or they will be automatically enrolled if tuition charges are not paid in full by the applicable due date. There is a per-semester non-refundable fee of \$100 for resident students and \$200 for non-resident students. For information on how the fees are broken down, go to students.asu.edu/tuitioninstallmentplan. Please note that the enrollment fee is non-refundable, even if the student withdraws from classes.

All students are eligible to enroll in the Tuition Installment Plan beginning July 1, after they register for classes. Once a student enrolls for classes, he or she will not be withdrawn from classes during the current semester for non-payment. Students must withdraw from classes if they decide not to attend. If students enrolled in the plan do not make scheduled payments, monthly late fees will be assessed until the account is brought current on payments, registration in future semesters will be blocked, and access to other University services, such as official transcripts and diplomas, will be withheld.

Tuition Payment with Financial Aid

Financial aid is posted to your student account and used to pay tuition and other student account charges, with any excess financial aid immediately refunded to you. Any institutional charges incurred after financial aid disbursement are the student's responsibility to pay by the due date. Financial aid awards generally only pay charges in the semester for which the aid is intended, and you may be refunded excess financial aid for one semester and still have a balance owed for another semester. If you receive a refund, ensure that all charges have been paid by logging in to My ASU (my.asu.edu) and clicking on My Finances.

For students with accepted financial aid sufficient to cover tuition charges, financial aid will automatically pay tuition charges and no further action is necessary. For students with accepted financial aid insufficient to cover tuition charges, the payment deadline is extended to Wednesday, September 7, 2011, after which students with unpaid tuition charges in excess of pending aid will be automatically enrolled in the Tuition Installment Plan.

Note: If financial aid is not awarded and accepted by the tuition due date, tuition charges must be paid in full to avoid automatic enrollment in the Tuition Installment Plan and assessment of the non-refundable Tuition Installment Plan fee of \$100 for resident students and \$200 for non-resident students.

By registering for classes you agree to pay all applicable tuition and registration fees. Classes are not automatically cancelled for non-attendance or non-payment.

Taxability of Scholarships and Fellowships: Scholarships, grants, fellowships and stipends (but not loan funds) are taxable income to the recipient, except for the portion of these funds used for tuition, registration, other University fees, and books, supplies and equipment required for the courses being taken. Special tax regulations also apply to non-resident alien students and may require withholding of taxes at the time of aid disbursement to these individuals. Information on the taxability of scholarships can be obtained from the following IRS publications and forms: Publication 970, Tax Benefits for Education, Pub 519-U.S. Tax Guide for Aliens, Form 1040EZ and instructions - Income Tax Return for Single and Joint Filers with No Dependents, Form 1040NR and instructions - U.S. Non-resident Alien Income Tax Return. These publications and forms can be obtained from the Internal Revenue Service at their toll free number 1.800.829.FORM or online at www.irs.gov.

The Student Financial Assistance Withdrawal Policy will apply when a student receives financial aid funds and subsequently withdraws, drops out, takes an unapproved leave of absence, fails to return from an approved leave of absence, is expelled, or otherwise fails to complete the period of enrollment for which he or she was charged. **See page 7 in this handbook or online at students.asu.edu/financialaidpayment.**

Students with loans who would like to cancel or reduce their loans must inform the Student Financial Assistance Office in person within 14 days of the disbursement.

Tuition and Fees, cont.

Tuition Payment with Prepaid or College Savings Plans

Prepaid or College Savings Plan payments made payable to Arizona State University are generally accepted. Mail checks to Cashiering Services, Arizona State University, PO Box 870303, Tempe, AZ 85287-0303. Include the student's ASU ID number. Prepaid or College Savings Plan payments should be mailed at least two weeks prior to the applicable tuition due date to avoid automatic enrollment in the Tuition Installment Plan and assessment of the non-refundable installment plan fee. Notification to Arizona State University of pending payments by the Prepaid or College Savings Plan does not exempt a student from automatic enrollment in the Tuition Installment Plan and assessment of the non-refundable installment plan fee.

Sponsorship by Approved Governmental and Third-Party Agencies

Submit sponsorship authorization in person at the Student Accounts Office or by fax to 480.965.9242. Failure to do so by the tuition payment deadline will result in automatic enrollment in the Tuition Installment Plan and assessment of a non-refundable enrollment fee of \$100 for resident students and \$200 for non-resident students. An acceptable letter of authorization must be submitted to the Student Accounts Office by September 21, 2011.

A \$75 **per semester** Sponsored Tuition Fee will be assessed to each sponsored student. Sponsored students are responsible for all tuition, fees, and late charges if the sponsoring agency fails to pay by the due date of the invoice. Questions about third party sponsorship may be directed to the Student Accounts Office at 480.965.2436 or 480.965.4029.

International students who are required to carry student health insurance and are using coverage through their sponsor must receive approval from ASU Campus Health Services, Room 124, 480.965.2411. Governmental and Third-Party Agencies must have offices in the United States with invoices directed to a U.S. address.

Tuition Payment Hours and Locations

Tempe campus	West campus	Polytechnic campus	Downtown Phoenix campus
Student Services Bldg, 2nd Floor	University Center Bldg, Ste 101	Student Affairs Complex, QUAD 2, Bldg 350	University Center Bldg, Ste 112
480.965.7468	602.543.6708	480.727.1081	602.496.2274
M-F 8:15am - 4:30pm	M-F 8:15am - 4:30pm	M-F 8:30am - 4:30pm	M-F 8:15am - 4:30pm
Offices are closed in observance of the following holidays: September 5, 2011 November 11, 2011 November 24-25, 2011 December 26-27, 2011 January 2, 2012			

Employee Reduced In-state Tuition

Partial waivers are available to faculty and staff who are employed at least 50% time within the state University system, and to their spouses and dependent children. Employees must fill out the Employee Tuition Waiver Form every semester they attend, which can be obtained at Human Resources, the Student Accounts Office, or at asu.edu/hr/forms/index.html. The completed form may be submitted to Student Accounts (Tempe Campus), Student Services Building Room 230, or at the West, Polytechnic, or Downtown Phoenix campus Cashiering Offices. The form may also be faxed to 480.965.9242. The tuition waiver does not cover 100% of your tuition and fees. The non-waived portion of the tuition and fees will be billed on your student account and should be paid by the due date to avoid late fees.

Please submit early.

Tuition and Fees, cont.

Non-residents are not eligible for Tuition Waivers. Please contact Residency Classification at 480.965.7712. Residency processing can be time-consuming, so apply early. You must be employed on the first day of the semester to be eligible for employee reduced in-state tuition. Employee Tuition Waivers must be processed by the Student Accounts Office by the 35th day of the semester, September 21, 2011. Waivers submitted after the 35th day will not be accepted and you will be held responsible for the full tuition and fees.

Graduate Assistants

Students identified as Research and Teaching Assistants receive tuition assistance if they meet employment and class enrollment requirements. RA/TA remissions do not cover 100% of tuition and fees. If eligible for a remission, the remaining tuition and fees will be billed on your student account with a October 25, 2011 due date.

Differential Program Tuition

Certain graduate, undergraduate, colleges and programs assess additional differential tuition and program tuition which differs according to college and/or program. Contact your program advisor for details on these fees or see the Tuition Estimator at students.asu.edu/costs.

Excess Hours Tuition

The Arizona Legislature enacted legislation in 2005 (A.R.S. § 15-1626) that establishes credit hour thresholds for undergraduate students who attend a public university in Arizona. Undergraduate students who enroll for credit hours beyond the applicable threshold of 145 hours are required to pay a tuition surcharge. The tuition surcharge is billed in addition to tuition, program tuition, mandatory fees and class fees. See students.asu.edu/tuitionandfees for additional information.

Special Class Fees

Special class fees are assessed based on enrollment in specific

classes. Class fees are published with each class through [class search](#).

Financial Aid Trust Fee

All students are assessed a mandatory financial aid trust fee as authorized by the Arizona Legislature to create a Financial Aid Trust Fund, from which Financial Aid Trust Grants are awarded under the usual aid eligibility criteria. Fees collected from students are matched by the State of Arizona. See the Tuition and Fees Schedule at students.asu.edu/tuitionandfees.

Technology Fee

All students are assessed a mandatory technology fee as authorized by the Arizona Board of Regents to fund technology initiatives and improve access on all campuses. See the Tuition and Fees Schedule at students.asu.edu/tuitionandbilling.

Student Programs Fee

All students are assessed a mandatory student programs fee as authorized by the Arizona Board of Regents to provide funding for new or enhanced facilities and student support programming. See the Tuition and Fees schedule at students.asu.edu/tuitionandfees.

Arizona Students' Association (ASA) Fee

The Arizona Students' Association is a non-profit, higher education advocacy organization that represents Arizona public university students to the ABOR, State Legislature, and U.S. Congress. During 1996-1997, students at the state universities voted to change the mechanism for funding the ASA to a fee, which will be charged to each student each semester. Any refunds for this fee will be provided through ASA Central Office at 1.877.294.6900 (toll free) or 602.294.6900. You may also pickup a refund form to complete from the ASASU Business Office (Tempe campus) in the Memorial Union Room 311 or Student Life (West campus) in UCB 221. The refund forms will be available for the first 21 days of classes.

Tuition and Fees, cont.

Recreation Fee

All students are assessed a recreation fee allowing access to recreation facilities on all four ASU campuses. See the Tuition and Fees Schedule at students.asu.edu/tuitionandfees. Faculty/staff who are attending classes and all online students are not assessed the recreation fee. Please contact the Student Recreation Complex at 480.965.8900 for information on how to become a member.

Health and Wellness Fee

All students are assessed a health and wellness fee as authorized by the Arizona Board of Regents to enhance services for students who seek both preventative and acute care and to expand outreach and wellness education and services.

Student Service Facility Fee

All students are assessed a Student Services Facility Fee as authorized by the Arizona Board of Regents to provide funding for new and enhanced student service facilities. See the Tuition and Fees schedule at students.asu.edu/tuitionandfees.

Late Registration Fee

All students who register Monday, August 8, 2011 and after, will be **assessed a late registration fee of \$50.00**. Registration after the published deadline may be permitted under extraordinary circumstances if approved by an authorized College designee. Late fees are not refundable.

Tuition Receipt

For students requiring tuition receipts for insurance, reimbursement, or other reasons, login to my.asu.edu and click My Finances in the Quick Links box on the left-hand side, then click View History and select the Tuition Receipt tab at the top of the page. For in person assistance or additional documentation, see campus locations under "Tuition Payment Hours", page 15.

Delinquent Financial Obligations

Students with delinquent accounts will not be allowed to register for classes or obtain official transcripts or diplomas. The University reserves the right to involuntarily withdraw students with severely delinquent accounts from current semester courses. University billings not paid by the due date are subject to monthly

late charges beginning 30 days past due and continuing monthly until paid in full. The monthly late charge for past due balances between \$20-\$75 is \$15, for balances between \$76-\$750 is \$25, for balances between \$751-\$3,000 is \$50 and for balances greater than \$3,000 is \$75. Former students with outstanding charges may be referred to an outside collection agency with late fee assessment continuing monthly until paid in full.

Returned Checks

A \$25 fee is assessed for returned checks and eChecks. Students with multiple returned checks or eChecks are subject to a permanent registration hold requiring advanced payment in secure funds prior to registration or access to other University services.

Student Health Insurance

Eligibility: Group Health insurance is available to:

- **Undergraduate students** registered for at least seven units or have a consortium agreement to take courses at another qualified college with an overall credit hour total of at least seven units
- **Graduate students** enrolled in degree or certificate programs, and taking at least three credit hours or one dissertation/thesis hour
- Group Health Insurance is available to undergraduate students registered for at least seven units, or have a consortium agreement to take courses at a qualified college with an overall credit hour total of at least seven units, graduate students enrolled in degree or certificate programs, and taking at least 3 credit hours or one dissertation/thesis hour. Student Health Insurance enrollment is an available option through My ASU (my.asu.edu) by selecting Health and Wellness in the Quik
- **International student** enrollment in Student Health Insurance is mandatory and the cost of insurance is automatically added to registration fees. Waiver exception may apply. For additional information or waiver application <http://students.asu.edu/internationalstudenthealth>

Tuition and Fees, cont.

Student Health Insurance enrollment is available through My ASU (my.asu.edu) by selecting Health and Wellness in the Quick Links box on the left-hand side of the page. Once enrolled for Student Health Insurance, you will be automatically re-enrolled into the plan each subsequent semester once you have registered for classes. The premium will be billed to your student account.

Coverage may be added or dropped until **February 7, 2011**. Complete withdrawal from the University on or before **February 7, 2011** will not result in automatic cancellation of student health insurance. Go to my.asu.edu and select Health and Wellness in the Quick Links box on the left-hand side to cancel enrollment in student health insurance. The insurance **cannot** be cancelled if complete withdrawal from the University occurs after **February 7, 2011**, or if the insurance has been utilized.

Additional information about coverage, eligibility, spouse and dependent coverage, cost, payment options and coverage limits, can be found at students.asu.edu/health or [Aetna Student Health enrollment information](#).

Institutional Refund Policy

Tuition and Fees

Tuition and fees are subject to a 100% refund if enrollment is officially cancelled within the refund period. In the Fall semester, for classes eight weeks or longer, the refund period is two weeks, and for classes shorter in length the refund period is one week. For regular Fall 2011 classes, the 100% refund period extends through the first two weeks of the semester to August 31, 2011. Tuition and fees are **non-refundable** thereafter.

Once the semester has begun, only the University Registrar's Office may completely withdraw an undergraduate student. Please contact their office for complete withdrawal information and/or assistance at 480.965.3124.

The 100% refund period is one week for sessions shorter than eight weeks and dynamically dated classes. All refunds are less any amounts owed to the University and are subject to payment holding periods. Students withdrawing for medical or other extenuating circumstances must contact their college to initiate the process. Tuition is non-refundable after the first week of these sessions/classes.

The University provides a prorated refund for students receiving financial aid; therefore, the refund schedule is the minimum amount refundable to these students. Withdrawal or cancellation occurs on the calendar day that withdrawal is processed either in person at any Registrar site or online using My ASU. See students.asu.edu/financialaidpayment for the Financial Aid Withdrawal Policy.

Student Account Refund (Disbursement)

Financial aid is posted to your student account and used to pay University charges such as tuition and Residential Life fees. Refunds of excess financial aid will be processed beginning the week before classes and will continue to be processed throughout the semester. Any changes to your schedule that results in a fee increase or any other fees incurred after financial aid disbursement, will be your responsibility to pay by the due date. You may view details of your student account, including financial aid refunds, by logging into my.asu.edu and selecting My Finances in the Quick Links box on the left-hand side, then clicking "View History".

Note: To receive your financial aid refund beginning the week before classes, you must register for classes, complete your financial aid packet, and accept your loans at least two weeks before the semester begins. Financial aid refunds will be mailed or direct deposited to your bank account.

Refund by direct deposit to your bank account is available and is the most convenient way to receive student account refunds. Direct deposit enrollment is available at My ASU (my.asu.edu) by selecting My Finances in the Quick Links box on the left hand side, then selecting Direct Deposit Enrollment in the Helpful Links section on the right. Further information is available at students.asu.edu/tuitionandbilling or in the Student Accounts Office on the 2nd floor of the Student Services Building (Tempe campus). Direct deposit enrollment must be completed a minimum of two weeks prior to your refund being issued. For students not enrolled in direct deposit, or who do not meet the direct deposit enrollment deadline, refund checks will be mailed. Keep your mailing address up to date to ensure that refund checks are received in a timely manner. View and update your address on My ASU by clicking on "My Profile" in the top-right corner. If you request a replacement check there is a \$20 per check reissue fee. **All student account refund checks will be mailed.**

Tuition and Fees, cont.

Fall 2011 Refund Schedule

Drop/Withdrawal Date	Tuition/Program Tuition	Special Class Fees	Recreation Fee Technology Fee Health/Wellness Fee Student Programs Fee	FA Trust Fee ASA Fee
Through Monday, August 31, 2011	100%	100%	100%	100%
Tuesday, September 1, 2011 and Thereafter	0%	0%	0%	0%

(1) Beginning the first day of the term, undergraduate students are required to request complete withdrawal in person; withdrawal from all classes is not permitted online. To receive 100% refund, complete withdrawal must be completed in person by Monday, August 31, 2011.

Transportation Options

For all transportation related inquiries, including parking permit rates and locations, free campus shuttle service, Valley Metro bus and METRO light rail passes, routes and hours of operation, and visitor parking, please visit the Parking and Transportation website at pts.asu.edu.

Tempe campus	West campus	Polytechnic campus	Downtown Phoenix campus
University Towers Suite 105 525 S. Forest Avenue Tempe, AZ 85287	Welcome & Information Bldg 4776 W. University Way N. Glendale, AZ 85069	Quad 4 7107-4 E. Tiburon Mesa, AZ 85212	University Center Suite 116 411 N. Central Avenue Phoenix, AZ 85004
480.965.6124	602.543.PARK (7275)	480.727.2PRK (2775)	602.496.1023

Campus Maps

Utilizing www.asu.edu/map is a great resource for finding your way around any of the ASU campuses, finding public parking, wireless computing zones, buildings and facilities such as bookstores, computer labs, and more.

Tempe campus	West campus
http://www.asu.edu/map/interactive/?campus=tempe	http://www.asu.edu/map/interactive/?campus=west
Polytechnic campus	Downtown Phoenix campus
http://www.asu.edu/map/interactive/?campus=polytechnic	http://www.asu.edu/map/interactive/?campus=downtown
Research Park	Skysong
http://www.asu.edu/map/interactive/?campus=researchpark	http://www.asu.edu/map/interactive/?campus=skysong

Ombudspersons

While all faculty and staff within the University community serve to facilitate matters, the following individuals have been designated to serve as ombudspersons (impartial fact-finders and problem solvers). They have no power to reverse or change decisions but have conciliation skills to help resolve matters.

Chair	Paul Karoly	College of Liberal Arts and Sciences	480.965.5404
Academic / Student Affairs	Barbara Colby	College of Liberal Arts and Sciences	480.965.6506
	Kaylen Cons	Student Affairs	480.965.5302
	Patrick O'Rourke	Residential Life	480.965.1543
Academic Professionals	Dick Filley	Ira A. Fulton School of Engineering	480.965.0903
	William Gentrup	College of Liberal Arts and Sciences	480.965.4661
Staff Personnel	Michelle Johnson	ASU Gammage	480.965.5602
Tempe Campus	Barzin Mobasher	Ira A. Fulton School of Engineering	480.965.0141
	Paul Karoly	College of Liberal Arts and Sciences	480.965.5404
	Ronald Rutowski	College of Liberal Arts and Sciences	480.965.4369
	Tamara Underiner	Herberger Institute of Design and the Arts	480.965.7323
West Campus	David Moore	College of Teacher Education and Leadership	602.543.6333
	Duku Anokye	New College of Interdisciplinary Arts and Sciences	602.543.6020
Polytechnic Campus	Jean Stutz	College of Technology and Innovation	480.727.1234
	Narcisco Macia	College of Technology and Innovation	480.727.1528
Downtown Campus	Beatrice Kastenbaum	College of Nursing and Health Innovation	602.496.2644
	Edwin Gonzalez-Santin	College of Public Programs	602.496.0101
	Kevin Ellsworth	School of Letters and Sciences	602.496.0658

University Policies

Family Educational Rights and Privacy Act

General Information

The federal Family Educational Rights and Privacy Act (also known as FERPA, and/or the Buckley Amendment) affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.

Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

Note: Students must provide photo identification in order to access their education records.

2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.

Students who believe their record is inaccurate or misleading should write to the University official responsible for the record. Clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his or her right to a hearing about the request for amendment. Additional information about the hearing procedures will be provided to the student when notified of the right to a hearing.

Note: FERPA does not address grade disputes or grievances which are pursued through other University and/or college procedures.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interest. School officials are administrators, faculty, professional staff, academic advisors, clerical or support employees, including ASU law enforcement unit personnel and ASU health staff, volunteers, a person or company with whom the University has contracted as its agent, acting with legitimate educational interest to provide a service instead of using University employees or officials (such as an attorney, auditor, collection agent, service provider); a person serving on the Board of Regents; staff in the Alumni Association and ASU Foundation offices, or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

Additional exception categories may be found in SSM 107-01: Release of Student Information which is located on the web at <http://www.asu.edu/aad/manual/ssm/ssm107-01.html>

A school official has a legitimate educational interest if the interest in an education record is justified under one or more of the following conditions:

- The information or records requested are relevant and necessary to accomplish some task or determination related to the legitimate educational interest of the student;
- the official needs to review an education record in order to fulfill his or her professional responsibilities for the University;
- the task or determination is an employment responsibility or a properly assigned subject for the inquirer's determination and/or
- the task or determination is consistent with the purpose for which the records, information, or data are maintained.

Note: A parent of a dependent student may challenge denial of access to the dependent student's record by producing the most current copy of Internal Revenue Form 1040. (Dependency is defined in Section 152 of the Internal Revenue Code.) If that form lists the student in question as a dependent, the parent

University Policies, cont.

will be required to sign an Affidavit of Dependency which affirms that the student is his/her tax dependent. The affidavit will be retained by the University Registrar's Office and must be renewed each tax year. Upon receipt of these documents, the dependent student records will be made available to the parent as specified under FERPA.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Arizona State University to comply with the requirements of FERPA. Students are encouraged to first contact the University Registrar's Administration Office at 480.965.7302. A complaint may be filed with the Department of Education at the following address:

Family Policy Compliance Office

U.S. Department of Education

400 Maryland Avenue, SW

Washington, DC 20202

Definitions:

Student is any individual formally admitted and is or has been in attendance at ASU. The term does not apply to applicants for admission, nor does it apply to persons who have been admitted but who have not registered.

Education Record is any record(s) directly related to a student and maintained by Arizona State University or by a party acting for the University. This includes any information or data recorded in any medium, including, but not limited to: handwriting, print, computer media, video or audio tape, film, microfilm, and microfiche.

Directory Information (or releasable information) is general information that may be released to anyone without the consent of the student, unless the student indicates otherwise, except to the extent that FERPA authorizes disclosure without consent, including:

- Student Name
- Addresses (e.g., local, home, mailing and ASU e-mail, including directory number)

- Telephone Number(s)
- Date of Birth
- College
- Major
- Academic Level
- Dates of Attendance
- Enrollment status (e.g., undergraduate or graduate, full-time or part-time)
- Most Recently Attended Institution
- Participation in Officially Recognized Activities/Sports
- Weight/Height of Members of Athletic Teams
- Degrees, Honors and Awards Received (including National Merit, National Achievement, and National Hispanic Scholars)

Personally Identifiable Information (or non-releasable information) includes all information not defined as directory information, plus any information including directory information that the student has instructed ASU not to release. Personally identifiable information may not be released without the prior written consent of the student, except to the extent that FERPA authorizes disclosure without consent.

Student Control of Directory Information

Students may control release of directory information by submitting the appropriate form to any University registration location.

Unless otherwise requested, a student's name, addresses, telephone number, academic level, college and major may appear both in the directory of faculty, staff, and students on ASU's web directory and in the printed ASU Directory of Faculty, Staff, and Students, which is published each Fall semester. To avoid the release of directory information in the printed directory, complete the appropriate form located at

University Policies, cont.

students.asu.edu/forms/withhold-directory-information-request.

Completed forms must be submitted to any University registration location before the end of the third week of the Fall semester. However, students may limit the release of directory information in the online directory and/or in response to general inquiries at anytime, by submitting the appropriate form.

ASU has a policy that regulates and permits the sale of enrolled student directory information only through the University Registrar’s Office. Unless otherwise directed by the student, directory information is subject to sale to outside purchasers.

Students accessing education records or receiving University services must provide proof of identification.

Questions or requests for additional information maybe directed to any University registration location. Additional information, including FAQ’s, is available on the web at <http://students.asu.edu/policies/ferpa>.

Discrimination Complaints

Complaints of alleged discrimination in employment and educational programs and activities on the basis of race, color, religion, national origin, citizenship, sex, gender identity, sexual orientation, age, disability, and all protected veteran statuses may be referred to the Office of Equity and Inclusion for review, investigation and resolution. Any employee or student may visit with the Office of Diversity to discuss, in confidence, any concern without fear of jeopardizing job or academic standing with the University.

Office of Equity and Inclusion
University Services Building (USB) 1511 S. Rural Road Tempe, AZ 85287
480.965.5057 (Voice)

Sexual Harassment

The University prohibits sexual harassment of employees, students and members of the public and will not tolerate sexual harassment that unlawfully interferes with an individuals work or educational performance or if it creates an intimidating, hostile,

or offensive working, learning, or residential environment. The following conduct shall constitute violation of this policy:

1. Making sexual advances or requesting sexual favors if submission to or rejection of such conduct is the implicit or explicit basis for imposing or granting terms and conditions of employment or education at the University;
2. Making sexual advances, requesting sexual favors, or otherwise discriminating on the basis of gender in a manner that unlawfully creates an intimidating, hostile, or offensive working, residential, or educational environment at the University or that otherwise unlawfully interferes with an individual’s work or educational performance;
3. Engaging in any sexual contact against a person who has not given consent or committing any act of sexual assault, public sexual indecency or sexual abuse against a person who has not given consent, if the act is committed on University property or in connection with any University sponsored event or activity;
4. Acting, recommending action, or refusing to take action in a supervisory position in return for sexual favors, or as a reprisal against a person who has rejected, reported, filed a complaint regarding, or been the object of sexual harassment; or
5. Disregarding, failing to investigate, or delaying investigation of allegations of sexual harassment to the extent that action, reporting, or investigation is appropriate or required by one’s supervisory position.

University policy does not prohibit fully consensual amorous relationships. Even an apparently consensual amorous relationship, however, may lead to sexual harassment or other breaches of professional obligations, particularly if one of the individuals in the relationship has a professional responsibility toward or is in a position of authority with respect to the other, such as in the context of instruction, advisement, or supervision. Due to the power difference, it may be difficult to avoid the appearance of favoritism or to assure a truly consensual relationship. Amorous relationships may result in conduct that amounts to sexual harassment or that violates the professional duties of even-handed treatment and maintenance of an atmosphere conducive to learning or working.

University Policies, cont.

Specifically, if involved in an amorous relationship with someone over whom he/she has supervisory authority, the individual must remove himself/herself from any participation in recommendations or decisions affecting, evaluation, employment conditions, instruction, or the academic status of the other person in the relationship, and must inform his/her immediate supervisor.

Contact any of the following for information or assistance:

All campuses
Office of Equity and Inclusion (ASU Title IX Officer) Voice: 480.965.5057

Disability Accommodations

To facilitate the availability of reasonable and effective disability accommodations from the first day of class, qualified students must use the following process:

- Enroll in classes on the assigned priority enrollment date.
- Request disability accommodations, from the applicable campus Disability Resource Center (DRC), immediately following Priority Enrollment.

Note: Some accommodations, such as alternative print formats, e.g., Braille, e-text, large print, interpreting services, lab materials conversions, assistive technology, and the hiring of lab assistants, may require up to one semester in preparation time.

To request disability accommodations for ASU classes, contact the DRC on the host campus, i.e., the campus where you are taking the class or the campus supporting the class, e.g., internet classes.

NOTE: Disability information is confidential. Disability documentation is required.

Tempe campus	West campus	Polytechnic campus	Downtown Phoenix campus and Tucson School of Social Work
Matthews Center, Room 143	University Center Building, Room 130	Sutton Hall, Room 240	University Center Building, Suite 160
480.965.1234	602.543.8145	480.727.1039	602.496.4321
DRCTempe@asu.edu	DRCWest@asu.edu	DRCPoly@asu.edu	DRCDowntown@asu.edu
Monday–Friday / 8:00am–5:00pm			

Directory of Selected Campus Services, Resources, and Contacts

Campus	Phone	Email	Location	Mailing Address
Tempe campus	480.965.9011	askasu@asu.edu	University Dr. and Mill Ave., Tempe, AZ	See: asu.edu/contactasu/addressing
West campus	602.543.5500	westinfo@asu.edu	4701 W. Thunderbird Rd., Glendale, AZ	PO Box 37100, Phoenix, AZ 85069
Polytechnic campus	480.727.3278	poly@asu.edu	Power Rd. and Williams Field Rd., Mesa, AZ	7001 E. Williams Field Rd, Mesa, AZ 85212
Downtown Phoenix campus	602.496.INFO (4636)	askdpc@asu.edu	411 N. Central Ave., Phoenix, AZ	See: asu.edu/contactasu/addressing
Enrollment Services				
Campus	Phone	Fax	Location	Mailing Address
Tempe campus	480.965.3124	480.965.7722	Student Services Bldg, Rm 140	PO Box 870312 Tempe, AZ 85287
West campus	602.543.8203	602.543.8312	University Center Bldg, Rm 120	PO Box 37100 Phoenix, AZ 85069
Polytechnic campus	480.727.1142	480.727.1008	Student Affairs Complex Quad 2, Bldg 350	7107 E Tiburon , Mesa, AZ 85212
Downtown Phoenix campus	602.496.4372	602.496.0376	University Center Bldg, Rm 130	411 N. Central Ave., Phoenix, AZ 85004
Residency Classification				
Campus	Phone	Fax	Email	Location and Mailing Address
Tempe campus	480.965.7712	480.727.6630	residency@asu.edu	Student Services Bldg, Rm 140 PO Box 870312 Tempe, AZ 85287
Student Business Services				
Department	Phone	Fax	Location	Mailing Address
Collections	480.965.5220	480.965.4587	Student Services Bldg, Rm 234	PO Box 870303 Tempe, AZ 85287
Student Financial Assistance				
Campus	Phone	Fax	Email	Location and Mailing Address
Tempe campus	480.965.3355	480.965.9484	financialaid@asu.edu	Student Services Bldg, 2nd Floor PO Box 870412 Tempe, AZ 85287
West campus	480.965.3355	602.543.8108	financialaid.west@asu.edu	University Center Bldg, Rm 120 PO Box 37100 Phoenix, AZ 85069
Polytechnic campus	480.965.3355	480.727.1630	financialaid.poly@asu.edu	Student Affairs Complex, Quad 3 7107 E. Tiburon, #3 Mesa, AZ 85212
Downtown Phoenix campus	480.965.3355	602.496.0376	financialaid@asu.edu	University Center Bldg, Rm 166 411 N. Central Ave., Phoenix, AZ 85004
Student Employment Office				
Campus	Phone	Fax	Email	Location and Mailing Address
Tempe campus	480.965.5186	480.965.9816	seo@asu.edu	Student Services Bldg, 2nd Floor PO Box 870412, Tempe, AZ 85287

ASU Statement on Drug-Free Schools and Campuses

Under federal legislation entitled the Drug-Free Schools and Communities Act Amendments of 1989 ("Act"), no institution of higher education shall be eligible to receive funds or any other form of financial assistance under any federal program, including any federally funded or guaranteed student loan program, unless it has adopted and has implemented a program to prevent the use of illicit drugs and the abuse of alcohol by students and employees. The Act requires the annual distribution of the following information to students and employees.

Prohibition

It is the goal and policy of Arizona State University ("ASU") to provide a drug free environment for all University students and employees. To achieve this goal and to comply with federal law, ASU prohibits the unlawful sale, manufacture, distribution, dispensation, possession, and use of controlled substances on its property or as part of any of its activities.

Every ASU student and employee must abide by the terms of this statement, abide by applicable policies of the Arizona Board of Regents and Arizona State University, and abide by local, state, and federal laws regarding the unlawful possession or distribution of illicit drugs and alcohol.

ASU students and employees are subject to all applicable drug and alcohol policies, including policies set forth in the University's Staff Personnel Policies and Procedures Manual, the Academic Affairs Policies and Procedures Manual, University Student Initiatives Manuals, and the ASU Police Department Policies and Procedures Manual. The following drug and alcohol policies also apply to students and employees: the Arizona Board of Regents' Code of Conduct and Student Code of Conduct and Arizona State University's Policy regarding alcohol and other drugs.

Sanctions

Sanctions under federal and state law for the unlawful possession or distribution of illicit drugs and alcohol are set forth in the attached Exhibit A. Sanctions will be imposed on a student who violates a Board of Regents' or University drug or alcohol policy; those sanctions may include expulsion or suspension, and may also include the requirement that the student participate in a drug education program. Sanctions will be imposed on an employee who violates university drug or alcohol policies which may include termination of employment, progressive discipline, and may also include the requirement that the employee participate in a drug education program.

Health Risks

A. Alcohol

Alcoholic consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including spouse and child abuse. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effect just described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Alcohol withdrawal can be life threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.

ASU Statement on Drug-Free Schools and Campuses, cont.

B. Illicit Drugs

A description of health risks associated with the use of illicit drugs is set forth in the attached Exhibit B.

Treatment, Counseling, and Rehabilitation Programs

Additional information regarding the health risks associated with the use of illicit drugs and the abuse of alcohol, drug awareness programs, and drug rehabilitation programs are available to employees and students through Student Health, the Employee Assistance Program and Counseling and Consultation. Classes on drug abuse are offered in the School of Social Work, Departments of Psychology and Counseling, the College of Nursing and the Human Resources Department.

The following offices have the ASU Statement on Drug-Free Schools and Campuses and will provide it on request:

- *Office of General Counsel*
- *Dean's Office in each ASU College*
- *Human Resources Department*
- *Division of Graduate Studies*
- *Provost Offices on each campus*
- *Student Employment*
- *Office of Research Development and Administration*
- *Student Life*

For further information about this statement or the Drug-Free Schools and Communities Act Amendment of 1989, contact the Office of General Counsel by calling 480.965.4550.

ASU Statement on Drug-Free Schools and Campuses, cont.

Arizona Criminal Penalties for unlawful possession or distribution

MARIJUANA

A.R.S. § 13-3405

<i>Quantity</i>	<i>Activity</i>	<i>Penalty</i>
Less than 2 lbs.	Possession or Use.....	Class 6 felony
2 lbs. to 4 lbs.	Possession or Use.....	Class 5 felony
4 lbs. or more	Possession or Use.....	Class 4 felony
Less than 2 lbs.	Possession for Sale.....	Class 4 felony
2 lbs. to 4 lbs.	Possession for Sale.....	Class 3 felony
4 lbs. or more	Possession for Sale.....	Class 2 felony
Less than 2 lbs.	Production	Class 5 felony
2 lbs. to 4 lbs.	Production	Class 4 felony
4 lbs. or more	Production	Class 3 felony
Less than 2 lbs.	Transport, import	Class 3 felony
2 lb. or more.	Transport, import	Class 2 felony

PEYOTE - (Any Amount)

A.R.S. § 13-3402

<i>Activity</i>	<i>Penalty</i>
Possession, Sale, Transfer	Class 6 felony

NARCOTIC DRUGS - (Any Amount)

A.R.S. § 13-3408

As defined in A.R.S. § 13-3401 (17), include (among others) Cannabis, Cocaine leaves, Fentanyl, Opium, Codeine, Heroin.

<i>Activity</i>	<i>Penalty</i>
Possession or Use.....	Class 4 felony
Possession of equipment or chemicals to manufacture	Class 3 felony
Possession for sale	Class 2 felony
Manufacture	Class 2 felony
Administer	Class 2 felony
Obtain by fraud	Class 3 felony
Transport, import	Class 2 felony

PRESCRIPTION-ONLY DRUG - (Any Amount)

A.R.S. § 13-3406

<i>Activity</i>	<i>Penalty</i>
Possession or Use.....	Class 1 misdemeanor
Possession for Sale.....	Class 6 felony
Possession of equipment or chemicals to manufacture	Class 1 misdemeanor
Manufacture	Class 1 misdemeanor
Administer	Class 1 misdemeanor
Obtain by fraud.....	Class 1 misdemeanor

Transport or import

IMITATION CONTROLLED SUBSTANCE, IMITATION PRESCRIPTION ONLY DRUG, IMITATION OVER THE COUNTER DRUG - (Any Amount)

A.R.S. § 13-3453-58

<i>Activity</i>	<i>Penalty</i>
Possession with intent to use	Class 2 misdemeanor
Manufacture, distribute, or possess with intent to distribute	Class 6 felony
Any violation with respect to person under 18	Class 5 felony

DANGEROUS DRUGS - (Any Amount)

A.R.S. § 13-3407

As defined in A.R.S. § 13-3401(6), include (among others) LSD, Mescaline, Psilocybin, Amphetamine, Methamphetamine, Barbiturate

<i>Activity</i>	<i>Penalty</i>
Possession or Use	Class 4 felony
Possession for sale	Class 2 felony
Possession of equipment or chemicals to manufacture	Class 3 felony
Manufacture.....	Class 2 felony
Administer	Class 2 felony
Obtain by fraud	Class 3 felony
Transport import	Class 2 felony

SENTENCE OF IMPRISONMENT FOR FELONY

Subject to more severe penalties for dangerous and repetitive offenders (A.R.S. § 13-604), offenses involving or using minors (A.R.S. § 13-3409) and other aggravating circumstances as set forth in A.R.S. § 13-702, the following terms of imprisonment shall follow a conviction for a first offense (A.R.S. § 13-701):

Class 2 felony	5 years
Class 3 felony	3 1/2 years
Class 4 felony	2 1/2 years
Class 5 felony	1 1/2 years
Class 6 felony	1 year

Conviction (and probation) may also include substantial fines, mandatory drug testing and community service. Penalties will be increased for violations that occur in drug free school zones (A.R.S. 13-3411).

ASU Statement on Drug-Free Schools and Campuses, cont.

Federal Trafficking Penalties*

2nd Offense	1st Offense	Quantity	Drug/Schedule	Quantity	1st Offense	2nd Offense
Not less than 10 yrs and not more than 40 yrs if death or life imprisonment. Fine of not more than \$4 million if an individual, \$10 million if not an individual.	Not less than 5 yrs and not more than 40 yrs if death or life imprisonment. Fine of not more than \$2 million if an individual, \$5 million if not an individual.	5-49 gms pure or 50-499 gms mixture	METAMPHETAMINE (Schedule II)	50 gms or more pure or 500 gms or more mixture	Not less than 10 yrs and not more than 30 yrs if death or serious injury, not less than 20 yrs if not more than 10 yrs.	Not less than 20 yrs, and not more than 30 yrs if death or serious injury, life imprisonment. Fine of not more than \$8 million if an individual, \$20 million if not an individual.
		100-999 gms mixture	HEROIN (Schedule I)	1 kg or more mixture		
		500-4999 gms mixture	COCAINE (Schedule II)	5 kgs or more mixture		
		5-49 gms mixture	COCAINE BASE (Schedule II)	50 gms or more mixture		
		10-99 gms pure or 100-999 gms mixture	PCP (Schedule I)	100 gms or more pure or 1 kg or more mixture		
		1-9 gms mixture	LSD (Schedule I)	10 gms or more mixture		
		40-399 gms mixture	FENTANYL (Schedule II)	400 gms or more mixture		
		10-99 gms mixture	FENTANYL ANALOGUE (Schedule I)	100 gms or more mixture		
Other Drugs	Quantity	Second Offense				
Other Schedule I & II Drugs (and any drug product containing Gamma Hydroxybutyric Acid)	Any amount	Not more than 30 yrs. If death or serious injury, not less than life. Fine \$2 million if an individual, \$10 million if not an individual.				
Flunitrazepam (Schedule IV)	1 gm or more	Not more than 30 yrs. If death or serious injury, not less than 20 yrs, or more than life. Fine \$1 million if an individual, \$5 million if not an individual.				
Other Schedule III Drugs	Any amount	Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if not an individual.				
Flunitrazepam (Schedule IV)	30 to 999 mgs	Not more than 5 yrs. Fine not more than \$250,000 if an individual, \$1 million if not an individual.				
All other Schedule IV Drugs	Any amount	Not more than 3 yrs. Fine not more than \$250,000 if an individual, \$1 million if not an individual.				
Flunitrazepam (Schedule IV)	Less than 30 mgs	Not more than 3 yrs. Fine not more than \$250,000 if an individual, \$1 million if not an individual.				
All Schedule V Drugs	Any amount	Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual.				

Federal Trafficking Penalties - Marijuana*

Description	Quantity	First Offense	Second Offense
Marijuana	1,000 kg or more mixture, or 1,000 or more plants	Not less than 10 years, not more than life. * If death or serious injury, not less than 20 years, not more than life. * Fine not more than \$4 million if an individual, \$10 million if other than an individual.	Not less than 20 years, not more than life. * If death or serious injury, mandatory life. * Fine not more than \$8 million if an individual, \$20 million if other than an individual.
Marijuana	100 kg to 999 kg mixture; or 100 to 999 plants	Not less than 5 years, not more than 40 years. * If death or serious injury, not less than 20 years, not more than life. * Fine not more than \$2 million if an individual, \$5 million if other than an individual.	Not less than 10 years, not more than life. * If death or serious injury, mandatory life. * Fine not more than \$4 million if an individual, \$10 million if other than an individual.
Marijuana	more than 10 kgs hashish, 50 to 99 kg mixture; more than 1 kg of hashish oil; 50 to 99 plants	Not more than 20 years, not less than 20 years, not more than life. * Fine \$1 million if an individual, \$5 million if other than an individual.	Not more than 30 years, not less than 30 years, not more than life. * Fine \$2 million if an individual, \$10 million if other than an individual.
Marijuana	1 to 49 plants; less than 50 kg mixture	Not more than 5 years.	Not more than 10 years.
Hashish	10 kg or less	Not more than 5 years.	Not more than 10 years.
Hashish Oil	1 kg or less	Not more than 5 years.	Not more than 10 years.

* See 21 U.S.C. §941, 21 C.F.R. §1308, and 21 U.S.C. §812.

ASU Statement on Drug-Free Schools and Campuses, cont.

Controlled Substances – Uses & Effects

DRUGS CSA SCHEDULE	TRADE OR OTHER NAMES	MEDICAL USES	DEPENDENCE Physical / Psychological	TOLERANCE	DURATION (Hours)	METHODS OF ADMINISTRATION	POSSIBLE EFFECTS	EFFECTS OF OVERDOSE	WITHDRAWAL SYNDROME
NARCOTICS									
Opium	Dover's Powder; Paregoric; Parecoxifen	Analgic, antidiarrheal	High	Yes	36	Oral, smoked	Euphoria,	Slow and shallow	Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, cramps, nausea, chills and sweating
Morphine	Morphine, MS-Contin, Roxanol, Roxanol-SR	Analgic, antitussive	High	Yes	3-6	Oral, smoked, injected	Respiratory depression, constricted pupils, nausea	Slow and shallow breathing, clammy skin, coma, possible death	Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, cramps, nausea, chills and sweating
Codine	Tylenol w/Codine, Enfortin w/Codine, Robaxan A.C. Fiorina w/Codine	Analgic, antitussive	Moderate	Yes	3-6	Oral, injected	Respiratory depression, constricted pupils, nausea	Slow and shallow breathing, clammy skin, coma, possible death	Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, cramps, nausea, chills and sweating
Heroin	Diacetylmorphine, Horse, Smack	None	High	Yes	3-6	Injected, sniffed, smoked	Respiratory depression, constricted pupils, nausea	Slow and shallow breathing, clammy skin, coma, possible death	Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, cramps, nausea, chills and sweating
Hydromorphone	Dauaid	Analgic	High	Yes	3-6	Oral, injected	Respiratory depression, constricted pupils, nausea	Slow and shallow breathing, clammy skin, coma, possible death	Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, cramps, nausea, chills and sweating
Meprobamate	Demerol, Mepergan	Analgic	High	Yes	3-6	Oral, injected	Respiratory depression, constricted pupils, nausea	Slow and shallow breathing, clammy skin, coma, possible death	Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, cramps, nausea, chills and sweating
Mefenorex	Doriprone, Mefenorex, Mefenorex	Analgic	High	Yes	12, 24	Oral, injected	Respiratory depression, constricted pupils, nausea	Slow and shallow breathing, clammy skin, coma, possible death	Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, cramps, nausea, chills and sweating
Other Narcotics	II III IV V Naloxone, Pentacolon, Percocet, Tylox, Tusstonex, Fentanyl, Davone, Lomofil, Talwin ¹	Analgic, antidiarrheal, antitussive	High-Low	Yes	Variable	Oral, injected	Respiratory depression, constricted pupils, nausea	Slow and shallow breathing, clammy skin, coma, possible death	Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, cramps, nausea, chills and sweating
DEPRESSANTS									
Chloral Hydrate	Nocite	Hypnotic	Moderate	Yes	5-8	Oral	Slurred speech, disorientation, drunken behavior without odor of alcohol	Shallow respiration, clammy skin, dilated pupils, weak and rapid pulse, coma, possible death	Anxiety, insomnia, tremors, delirium, convulsions, possible death
Barbiturates	II III IV Amytal, Baral, Fiorinal, Lorazepam, Nembutal, Secobarbital, Lunel, Phenobarbital	Anesthetic, anticonvulsant, sedative, hypnotic, veterinary euthanasia agent	High-Mod	Yes	1-16	Oral	Slurred speech, disorientation, drunken behavior without odor of alcohol	Shallow respiration, clammy skin, dilated pupils, weak and rapid pulse, coma, possible death	Anxiety, insomnia, tremors, delirium, convulsions, possible death
Benzodiazepines	IV Alivan, Dalmane, Diazepam, Librium, Xanax, Serax, Valium, Tranexone, Versam, Versed, Halcion, Paxipam, Rozacol	Antianxiety, anticonvulsant, sedative, hypnotic	Low	Yes	4-8	Oral	Slurred speech, disorientation, drunken behavior without odor of alcohol	Shallow respiration, clammy skin, dilated pupils, weak and rapid pulse, coma, possible death	Anxiety, insomnia, tremors, delirium, convulsions, possible death
Methaqualone	I Quaalud	Sedative, hypnotic	High	Yes	4-8	Oral	Slurred speech, disorientation, drunken behavior without odor of alcohol	Shallow respiration, clammy skin, dilated pupils, weak and rapid pulse, coma, possible death	Anxiety, insomnia, tremors, delirium, convulsions, possible death
Glutethimide	III Doriden	Sedative, hypnotic	High	Yes	4-8	Oral	Slurred speech, disorientation, drunken behavior without odor of alcohol	Shallow respiration, clammy skin, dilated pupils, weak and rapid pulse, coma, possible death	Anxiety, insomnia, tremors, delirium, convulsions, possible death
Other Depressants	III IV Equis, Miltown, Noludar, Proppy, Valmid	Antianxiety, sedative, hypnotic	Moderate	Yes	4-8	Oral	Slurred speech, disorientation, drunken behavior without odor of alcohol	Shallow respiration, clammy skin, dilated pupils, weak and rapid pulse, coma, possible death	Anxiety, insomnia, tremors, delirium, convulsions, possible death
STIMULANTS									
Cocaine ¹	II Coke, Flake, Snow, Crack	Local anesthetic	Possible	Yes	1-2	Smoked, smoked, injected	Increased alertness, excitation, euphoria, increased pulse rate & blood pressure, insomnia, loss of appetite	Agitation, increase in body temperature, hallucinations, convulsions, possible death	Apathy, long periods of sleep, irritability, depression, disorientation
Amphetamines	II Biphennamine, Decobeebe, Desoxy, Dexedrine, Combi	Alertness stimulant, weight control	Possible	Yes	2-4	Oral, injected	Increased alertness, excitation, euphoria, increased pulse rate & blood pressure, insomnia, loss of appetite	Agitation, increase in body temperature, hallucinations, convulsions, possible death	Apathy, long periods of sleep, irritability, depression, disorientation
Phenmetrazine	II Pseudo	Weight control	Possible	Yes	2-4	Oral, injected	Increased alertness, excitation, euphoria, increased pulse rate & blood pressure, insomnia, loss of appetite	Agitation, increase in body temperature, hallucinations, convulsions, possible death	Apathy, long periods of sleep, irritability, depression, disorientation
Methylphenidate	II Ritalin	Alertness stimulant, diagnosis, narcolepsy	Possible	Yes	2-4	Oral, injected	Increased alertness, excitation, euphoria, increased pulse rate & blood pressure, insomnia, loss of appetite	Agitation, increase in body temperature, hallucinations, convulsions, possible death	Apathy, long periods of sleep, irritability, depression, disorientation
Other Stimulants	III IV Adexol, Oxyel, Oxyon, Xenon, Mefaz, Plegno, Sanorex, Tenaxon, Papanil, Penu-2	Weight control	Possible	Yes	2-4	Oral, injected	Increased alertness, excitation, euphoria, increased pulse rate & blood pressure, insomnia, loss of appetite	Agitation, increase in body temperature, hallucinations, convulsions, possible death	Apathy, long periods of sleep, irritability, depression, disorientation
HALLUCINOGENS									
LSD	Acid, Microdot	None	None	Yes	8-12	Oral	Illusions and hallucinations, poor perception of time and distance	Longer, more intense "trip" episodes, psychosis, possible death	Withdrawal syndrome not reported
Mescaline and Peyote	I Mesc, Buttons, Cactus	None	Unknown	Yes	8-12	Oral	Illusions and hallucinations, poor perception of time and distance	Longer, more intense "trip" episodes, psychosis, possible death	Withdrawal syndrome not reported
Amphetamine Variants	I 2,5-DMA, PMA, STP, MDA, MDMA, TMA, DOM, DOB	None	Unknown	Yes	Variable	Oral, injected	Illusions and hallucinations, poor perception of time and distance	Longer, more intense "trip" episodes, psychosis, possible death	Withdrawal syndrome not reported
Phencyclidine	I PCP, Angel Dust, Hog	None	Unknown	Yes	Days	Smoked, oral, injected	Illusions and hallucinations, poor perception of time and distance	Longer, more intense "trip" episodes, psychosis, possible death	Withdrawal syndrome not reported
Phencyclidine Analogues	I PCP, PCP, TCP	None	Unknown	Yes	Days	Smoked, oral, injected	Illusions and hallucinations, poor perception of time and distance	Longer, more intense "trip" episodes, psychosis, possible death	Withdrawal syndrome not reported
Other Hallucinogens	I Buzonone, Joganone, DMF, DET, Pilocybin, Pilocybin	None	None	Possible	Variable	Smoked, oral, injected, inhaled	Illusions and hallucinations, poor perception of time and distance	Longer, more intense "trip" episodes, psychosis, possible death	Withdrawal syndrome not reported
CANNABIS									
Marijuana	I Pot, Azulecogod, Grass, Reefer, Sinsemilla, Thai Socks	None	Unknown	Yes	2-4	Smoked, oral	Euphoria, relaxed inhibitions, increased appetite, disoriented behavior	Fatigue, paranoia, possible psychosis	Insomnia, hyperactivity, and decreased appetite occasionally reported
Tetrahydrocannabinol	III THC, Mairiol	Cancer/Chemotherapy Antinauseant	Moderate	Yes	2-4	Smoked, oral	Euphoria, relaxed inhibitions, increased appetite, disoriented behavior	Fatigue, paranoia, possible psychosis	Insomnia, hyperactivity, and decreased appetite occasionally reported
Hashish	I Hash	None	Moderate	Yes	2-4	Smoked, oral	Euphoria, relaxed inhibitions, increased appetite, disoriented behavior	Fatigue, paranoia, possible psychosis	Insomnia, hyperactivity, and decreased appetite occasionally reported
Hashish Oil	I Hash Oil	None	Moderate	Yes	2-4	Smoked, oral	Euphoria, relaxed inhibitions, increased appetite, disoriented behavior	Fatigue, paranoia, possible psychosis	Insomnia, hyperactivity, and decreased appetite occasionally reported

¹ Designated a narcotic under the CSA
² Not designed a narcotic under the CSA
 Reprinted from Federal Register, Vol. 95, No. 109, Thursday, August 16, 1990: Rules & Regulations

Facts About ASU

Arizona State University enjoys a national reputation as a leading research institution. ASU produces more graduates than any other university in the state. Students from around the nation and the world choose ASU because of its diversity and quality of academic, student, and research programs, a beautiful campus setting, and the value of the ASU degree in today's world.

Academic Environment

ASU offers 164 bachelor's degree programs, 144 master's degree programs, 79 doctoral programs, and one law degree program.

Undergraduate Students

ASU enrolled 9,544 new freshmen for the Fall 2010 semester.

Of the new freshmen, 28% graduated in the top 10% of their high school class. The average ACT composite score of first time freshmen is 23.6. The average SAT combined score is 1100.

ASU enrolled 100 National Merit Scholars, 45 National Hispanic Scholars, and more than 2,724 students who received Merit Scholarships.

ASU enrolled 6,158 new transfer students for the Fall 2010 semester with 63.5% of the new transfers coming from community colleges in Arizona.

The graduation rate for 1999 lower division transfer students graduating in five years or less was 56.9%. The graduation rate for 2000 lower division transfer students graduating in five years or less was 59.4%. The graduation rate for 2001 lower division transfer students graduating in five years or less was 58.6%. The graduation rate for 2002 lower division transfer students graduating in five years or less was 57.6%. The graduation rate for 2003 lower division transfer students graduating in five years or less was 56.6%. The graduation rate for 2004 lower division transfer students graduating in five years or less was 57.8%. The graduation rate for 2005 lower division transfer students graduating in five years or less was 58.7%.

The graduation rate for 2000 upper division transfer students graduating in four years or less was 69.9%. The graduation rate for 2001 upper division transfer students graduating in four years

or less was 71.6%. The graduation rate for 2002 upper division transfer students graduating in four years or less was 71.8%.

The graduation rate for 2003 upper division transfer students graduating in four years or less was 71.0%. The graduation rate for 2004 upper division transfer students graduating in four years or less was 74.2%. The graduation rate for 2005 upper division transfer students graduating in four years or less was 71.3%. The graduation rate for 2006 upper division transfer students graduating in four years or less was 72.7%.

Undergraduate Enrollment

ASU enrolled 56,562 undergraduates in the Fall 2010 semester. Seniors (Seniors: 18,511; Juniors: 15,729; Sophomores: 11,619; Freshmen: 10,373) compose the largest class, representing more than a quarter of the student body and almost a third of the undergraduate enrollment. ASU enrolled students from every state and from 98 countries in the Fall 2010 semester.

Undergraduate Student Profile

32.2% are from ethnic minority backgrounds

2.7% are international students

The average age is 22 (22.4).

Degrees Awarded

In 2009-2010, ASU awarded 11,810 bachelors, 3,914 masters, 490 doctoral and 166 law degrees.

As calculated for the Graduation Rate Survey, the graduation rate for 1997 first time, fulltime freshmen graduating in six years or less was 51.9%; the graduation rate for 1998 first time, full time freshmen graduating in six years or less was 54.6%; the graduation rate for 1999 first time, full time freshmen graduating in six years or less was 55%; the graduation rate for 2000 first time, full time freshmen graduating in six years or less was 56.3%; the graduation rate for 2001 first time, full time freshmen graduating in six years or less was 55.6%; the graduation rate for 2002 first time, full time freshmen graduating in six years or less was 55.8%; the graduation rate for 2003 first time, full time freshmen graduation in six years or less was 55.8%. The graduation rate for 2004 first time, full time freshmen graduation in six years or less was 58.7%. Information on students who transfer out from ASU is not recorded, therefore is not available.



ARIZONA STATE
UNIVERSITY

Spring 2012
Registration and Tuition Payment Guide

Revised 02/03/2012

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Important Reminder

By registering for classes you agree to pay all applicable tuition and registration fees. You will NOT be dropped from your classes for non-payment. If you do not have adequate financial aid to cover tuition costs, and if you do not pay tuition by the applicable deadline, you will be enrolled in the Tuition Installment Plan and assessed a non-refundable \$100 resident/\$200 non-resident enrollment fee. See page 15 for more information.

Semester Calendar - Spring 2012

All drop/withdrawal deadlines listed on the fall and spring Academic and Semester Calendars are based on a regular 16-week term. If your class is scheduled in a session that is less than 16 weeks, the deadlines are prorated. Check the calendar icon next to each class on your schedule in My ASU for the prorated drop/withdrawal deadline dates.

All dates and times published in this schedule are tentative and are subject to change without notice.

General Calendar Dates—Spring 2012

Schedule of Classes Available	Monday, October 21, 2011
Registration and Tuition Guide Available	Monday, October 21, 2011
Enrollment Appointments Begin	Thursday, October 24, 2011
\$50.00 Late Registration Fee Begins (does not apply to ASU Online Students)	Monday, December 26, 2011
Tuition Fee Payment Deadline —For registration from 10/24/11 through 12/25/11 for non financial aid students and students that have not accepted any financial aid awards for this semester. For students with accepted financial aid, deadline is extended to 1/25/12. For more information see http://students.asu.edu/tuitiondeadlines	January 4, 2012
Extended Hours—8am to 6pm (Registration Sites Only)	January 4-5, 9-10, 2012
Classes Begin—Sessions A & C	Thursday, January 5, 2012
Residency Classification Petition Deadline	Wednesday, January 11, 2012
Martin Luther King Jr. Holiday Observed—University Closed	Monday, January 16, 2012
University 21st Day	Wednesday, January 25, 2012
Deadline to Appeal Residency Classification Decision	Friday, February 10, 2012
Deadline to Apply for Graduation	Wednesday, February 15, 2012
Classes End—Session A	Friday, February 24, 2012
Last Day to Process Transactions—Session A	Friday, February 24, 2012
Classes Begin—Session B	Wednesday, February 29, 2012
Spring Break—Classes Excused	Monday, March 18—Sunday March 25, 2012
Classes End—Sessions B & C	Tuesday, April 24, 2012
Last Day to Process Transactions—Sessions B & C	Tuesday, April 24, 2012
Final Exams—Session C	Thursday, April 26—Wednesday, May 2, 2012
Commencement Ceremony for Graduate Students http://graduation.asu.edu/	Wednesday, May 2, 2012
Commencement Ceremony for Undergraduate Students http://graduation.asu.edu/	Thursday, May 3, 2012
Degree Conferral Date	Thursday, May 3, 2012
Grade Replacement/Academic Standing Processing	Tuesday, May 8—Wednesday, May 9, 2012

Semester Calendar (continued) - Spring 2012

Session Dates and Deadlines	Session A (7.5 Weeks) Jan 5-Feb 24, 2012	Session B (7.5 Weeks) Feb 29-April 24, 2012	Session C (15 Weeks) Jan 5-April 24, 2012
Classes Begin	January 5, 2012	February 29, 2012	January 5, 2012
Drop/Add Deadline	January 6, 2012	March 1, 2012	January 11, 2012
Tuition & Fees 100% Refund deadline—For more information see http://students.asu.edu/tuitionrefundpolicy	January 11, 2012	March 6, 2012	January 24, 2012
Academic Status Report #1	January 19-24, 2012	March 14-16, 2012	February 1-8, 2012
Course Withdrawal Deadline	January 25, 2012	March 20, 2012	March 28, 2012
Academic Status Report #2	N/A	N/A	March 12-19, 2012
Complete Session Withdrawal Deadline As part of a complete session withdrawal a student must withdraw from all classes in a session. Beginning the first day of classes, undergraduate students are required to work with a Student Retention Coordinator to facilitate the withdrawal process. For more information see http://students.asu.edu/StudentRetention	February 24, 2012	April 24, 2012	April 24, 2012
Classes End	February 24, 2012	April 24, 2012	April 24, 2012
Reading Day	N/A	N/A	April 25, 2012
Final Exams	Last day of classes	Last day of classes	April 26-May 2, 2012
Final Grades Due	February 27, 2012 at 12:00pm	April 26, 2012	May 7, 2012

* See Residential Life for designated move in dates.

** Late Registration fee of \$50 assessed.

*** Classes start on Thursday, January 5, 2012, in order to fully comply with ABOR contract hour requirements

Admission and Registration

Admission/Readmission

Undergraduate admission:

students.asu.edu/admission

Undergraduate readmission:

students.asu.edu/readmission

Graduate admission/readmission:

graduate.asu.edu

Law College:

law.asu.edu

Students who are required to be advised must do so before submitting a registration request. Non-degree undergraduate students may not enroll for more than eight semester hours. Students who have been previously enrolled in a degree program at ASU are not permitted to attend in non-degree status.

Registration Procedures Overview

my.asu.edu

- Step 1: Log into My ASU to view your online enrollment appointment. An enrollment appointment is the date/time that you may begin to register for classes. You may register online or in person anytime after your assigned enrollment appointment begins through end of the drop/add period.*
- Step 2: Check for registration holds on My ASU. If you have an academic advising hold, plan to meet with your academic advisor well before your enrollment appointment occurs.
- Step 3: Review degree and catalog requirements.
- Step 4: Review your Major Map on My ASU (undergraduate students only).
- Step 5: Search for available classes using the Class Search at my.asu.edu.
- Step 6: Register for classes at my.asu.edu or in person at any registrar location <https://students.asu.edu/contact/office-university-registrar>

Step 7: Pay tuition. If you do not have adequate financial aid to cover tuition costs, and if you do not pay tuition by the applicable deadline, you will be enrolled in the Tuition Installment Plan and assessed a non-refundable \$100 resident/\$200 non-resident enrollment fee.

*Students may register for Spring 2012 through January 6, 2012 for Session A, January 11, 2012 for session C, and March 1, 2012 for Session B. However, a \$50 late registration fee is charged beginning Monday, December 26, 2011. This fee does not apply to ASU online students.

Registration/Enrollment General Information

Enrollment Appointments

All students are assigned an online **enrollment appointment** which will permit registration for the Spring 2012 semester. Students should log into My ASU to view their enrollment appointment as soon as possible.

An enrollment appointment is the date and time that a student may begin registering for the next semester. Students may register in person or online anytime after the assigned enrollment appointment begins through the end of the drop/add period.

If you are an entering freshman in the spring semester, your enrollment appointment will be the date of your orientation program. If you are not an entering freshmen, and you do not have an enrollment appointment assigned, contact the University Registrar's Office at 480.965.3124.

Building Your Class Schedule

ASU's registration system will allow you to search the Schedule of Classes/Class Search and build a spring class registration request. You can save that plan (shopping cart) and then later return to it. When you return, you will be able to see if the class status has changed since you built and saved the plan. You can view the online Schedule of Classes/Class Search via My ASU (my.asu.edu). The spring 2012 Schedule of Classes is available Friday, October 21, 2011

Registration, cont.

Submitting Your Registration Request

Once you have submitted your schedule request, you will be able to immediately see which courses were successfully added to your schedule. **Note: You may choose to audit a course in which case you attend and participate in the class but do not earn credit. Be sure to obtain instructor's approval before registering and paying fees. Refer to your catalog and see your academic advisor for additional information about audit enrollment.**

Drop/Add

Anytime after you have a class schedule, you will be able to drop and add courses via My ASU or in person at any registration location through the published drop/add deadline. During this period, you may drop one or more (but not all) scheduled classes. Classes that are dropped do not appear on the student's transcript. A student who wishes to withdraw from his/her last course during the drop/add period must process a complete withdrawal. Colleges or departments may require approvals before a student can add specific classes.

Swap

You can use the swap feature when you want to ensure that you do not drop a class you are already registered for until you have successfully added a replacement class.

Registration Holds

You will be able to view a list of holds that will prevent registration. Items that can prevent you from registering are: unpaid fees, academic advising requirements, immunizations, etc. Do not delay your ability to get the classes you want. Take care of your University business now to eliminate any holds.

To Dos

You will be able to view a list of your To Do items. To Do items display tasks you need to complete, such as completing a financial aid form. To Do items do not restrict registration. However, if you do not accomplish an open To Do item, it can become a Hold on your record. Follow the instructions or contact the appropriate person to make arrangements to complete each pending task as soon as possible.

Tempe campus	West campus	Polytechnic campus	Downtown Phoenix campus
Student Services Bldg, Room 140	University Center Bldg, Room 120	Administration Bldg	University Center Bldg, Room 166
480.965.3124	602.543.8203	480.727.1142	602.496.4372
Monday - Friday 8:00am - 5:00pm			
Offices are closed in observance of the following holidays: January 16, 2012 May 28, 2012			

A photo ID is required to process transactions in person.

In order to process any registration transaction in a student's absence, a third party must present their photo ID and written authorization signed by the student. A Registration by Proxy Form for a third party must present their photo ID and written purpose is available on the web at students.asu.edu/forms/registration or at any University registration site.

Extended Hours

Check online at students.asu.edu/academic-calendar for the latest schedule of extended hours and for registration sites. Available services include class registration, drop/add and withdrawal, official and unofficial transcripts, enrollment verification, curriculum changes, and distribution of forms.

Before taking advantage of the extended hours, it may be a good idea to call the appropriate office directly for their extended hour times.

Measles Immunization Policy

Arizona State University requires new freshman, transfer, and graduate students to submit proof of two doses of MMR—Measles (rubeola), Mumps and Rubella (German Measles). This is a mandatory requirement for all college students born on or after

Registration, cont.

January 1, 1957. You will not be permitted to register, add, or drop classes without having met this requirement. If you cannot locate your documentation, the MMR vaccinations and lab test are available for a minimal fee at ASU Health Service.

One of the following may be used as documentation:

- Documentation of two MMR vaccines with the first at around 12 months or older and the second vaccination at least 28 days apart.
- Documentation by a physician of having had Rubeola, Mumps and Rubella diseases.
- Documentation of a positive lab test showing immunity to **RUBEOLA IgG (Measles=Hard measles/10 day measles)**.

Mail, Fax or Email to:

IMMUNIZATION DEPARTMENT **FAX#:** 480-965-8914
 ASU Health Service **Phone#:** 480-965-8177
 Arizona State University **Email:** measles@asu.edu
 P.O Box 872104
 Tempe, AZ 85287-2104

Advising

Admitted undergraduate students who have declared a major should contact an academic advisor in the college or school of their major for advising and for assistance in determining the catalog under which they will graduate. Exploratory/undeclared students should contact University College for academic advising. Many programs require academic advisement prior to registration for classes.

Visit <http://students.asu.edu/advising/directory> for more information regarding ASU Academic Advising.

Instructor-Initiated Drop Option

The instructor of a course has full authority within departmental or other higher-level policies to decide whether or not class attendance is required. During the second week of classes in Fall or Spring, or the first four days of each Summer Session, the instructor can drop a student for non-attendance. In classes which are full, this will allow accommodation of other students requesting the class and help instructors avoid excessive

overrides. Instructor-initiated drops for non-attendance must be based upon concrete evidence of non-attendance and be signed by the Dean or Dean's Designee in the college offering the course. The college will notify the student by mail at the student's currently posted local address. Nothing in this policy contradicts any other policy regarding attendance, religious holidays, or the students responsibility to notify the instructor in case of absences.

Note: Students should be aware that non-attendance will not automatically result in being dropped. Instructors have the right to exercise this option at their discretion. It is also the student's responsibility to contact the instructor before the end of the first week of classes if absences during that period cannot be avoided.

Withdrawal Policy

Course Withdrawal

After the drop/add period and up to January 25 for Session A, March 20 for Session B, and March 28 for Session C, a student may withdraw from any course with a grade of "W". Withdrawals may be initiated online using My ASU or in person at any registration site. Courses with alternate begin and end dates may have an adjusted withdrawal schedule. Courses from which the student withdraws will remain on the student's transcript with a grade of "W". Any appropriate refunds are issued based on the published Refund Schedule and the date of the withdrawal. To determine whether you will be eligible for a refund after withdrawing, see the Refund Schedule on page 18. It is the student's responsibility to initiate a withdrawal if unable to attend a class. Failure to do so will result in a grade of "E" being assigned for the class. Although students who do not attend class during the first week of a term may be administratively dropped from the class, such withdrawal is at the discretion of the instructor. In special circumstances, a medical withdrawal or academic record change maybe authorized by the Dean of an academic unit if the student petitions for the change and presents documentation of reasons for being unable to attend the class. Please note academic record changes can only be requested after the semester has ended. It is the student's responsibility to petition for such change if appropriate.

Complete Withdrawal

A student may withdraw from all of his or her classes (the student will no longer be enrolled in any classes for the specified semester) through the transaction deadline or the last day of classes for

Registration, cont.

any semester. A grade of “W” is awarded for each class from which the student withdraws. The complete withdrawal deadline is February 24, 2012 for Sessions A, and April 24, 2012 for Sessions B and C. Beginning the first date of the semester, undergraduate students are required to request a complete withdrawal in person. Making a complete withdrawal from the University is a difficult decision, and ASU has many resources in place to help. Because there may be serious academic and financial consequences to processing a complete withdrawal, you should view complete withdrawal as a final resort. You are encouraged to meet with your academic advisor to explore alternatives.

Note: A student may not avoid any penalty for academic dishonesty by withdrawing from a course. A student may be reinstated to a course to receive a penalty of a reduced or failing grade, or XE. Remember: If you have financial aid or scholarships, be sure you understand minimum credit hour requirements for maintaining those awards.

Military Withdrawal

To completely withdraw due to military activation, immediately contact the Veterans Benefits & Certifications section, in the University Registrar’s Office. For the Tempe campus, call 480.965.7723; for the West campus call 602.543.8220, to determine whether the call to active duty qualifies for the “Military Activation” policy. For example, students reporting to “boot camp” or required training may not qualify for this policy. Students who qualify will receive some regulatory relief in the recalculation of financial aid and the calculation of tuition and fee charges. Students are also given options regarding their academic records, e.g., complete withdrawal, incomplete grades, etc.

Financial Assistance Withdrawal Policy

Circumstances may necessitate complete withdrawal from the University. For financial aid, a complete withdrawal from the full term or any individual session can affect financial aid eligibility. The outcome of complete withdrawal on your financial aid depends on when the complete withdrawal is initiated and the types of financial aid you received. In all cases, your financial aid must be recalculated.

Official Complete Withdrawal

Federal regulations require the recalculation of Title IV financial aid in cases where a student received financial aid and officially

Withdrew on or before the point which 60% of the semester has lapsed. If a return of aid is required, ASU returns the unearned portion of Title IV financial aid funds to the Federal Programs on behalf of the student. Any return of financial aid funds made by the University will be charged to the student’s University account. Payment to the University will be due on demand. Title IV funds include the Federal Pell Grant, the Federal Supplemental Educational Opportunity Grant (FSEOG), the Federal Perkins Loan, the Leveraging Educational Assistance Partnership (LEAP), the Academic Competitiveness Grant (ACG), the Science and Mathematics Access to Retain Talent Grant (SMART), the Federal Teach Grant, the Iraq and Afghanistan Service Grant, the Federal Direct Subsidized and Unsubsidized Student Loans and the Federal PLUS Loan. Federal Work Study earnings and non-Title IV aid are not included in this formula. However, the student may not continue to work under the Federal Work Study program after their official date of withdrawal.

University Testing Requirements

All new, transfer, or readmitted undergraduate students must meet one of the following testing requirements:

- Take the ACT English, SAT verbal examination, WritePlacer Plus section of the ACCUPLACER, or TOEFL (Test of English as a Foreign Language) and have scores submitted to ASU.
- Receive a score of 4 or 5 for the advanced placement examination in English offered by the College Entrance Examination Board and have scores submitted to ASU.
- Take the CLEP College Composition exam, earning a score of 50 that qualifies for placement in ENG 102, and have scores submitted to ASU.
- Have previously taken or be currently enrolled in WAC101, WAC107, ENG101, ENG102, ENG105, ENG107, or ENG108 at ASU. If the course was taken at ASU before 1980, contact the Records and Enrollment Services Office in SSV140 or at 480.965.3124, before registering for classes.
- Transfer a course equivalent to ENG101, ENG102, ENG105, ENG107, or ENG108 with a grade of “C” (2.00) or higher.

An official transcript showing the grade must be received by ASU. If a student transfers an equivalent composition course from a Maricopa County Community District College, the equivalency is automatically posted, and the student need not take further action. A student transferring a composition course from any

Registration, cont.

other college or university must have the course evaluated for equivalency. The student should visit the Writing Programs Office, in LL314, or call 480.965.3853.

Placement Exams

A. First-Year Composition

Placement in First-Year Composition courses (WAC101 followed by ENG101 the next semester, or ENG101, or ENG105) is determined by the score earned on the ACT English, SAT Verbal Exam, or Accuplacer. International students from non-English speaking countries will be placed into First-Year Composition courses (WAC107 followed by ENG107 the next semester, or ENG107) according to SAT, ACT, Accuplacer, or TOEFL scores. The Accuplacer may be taken once on campus at the University Testing and Scanning Services, located at 1130 E. University Dr. Suite 204 in Tempe, at regularly scheduled times. Contact the UTSS at 480.965.7146 to make an appointment. Placement in First-Year Composition will be determined as follows:

SAT scores shown are based on the scale for the SAT English test which was first offered in April 1995. Scores on the SAT taken before April 1995 are converted to the scale when entered on the computer. Qualified deaf and hearing-impaired students must receive authorization through the Disability Resource Center in order to register for an appropriate First-Year Composition course.

Students who have taken the Advanced Placement Exam in English offered by the College Entrance Examination Board, the International Baccalaureate English A Exam, or the CLEP College Composition Exam, can contact the Writing Programs Office at 480.965.3853 for more information about placement into first-year Composition courses.

International students who have taken the IELTS exam should contact the Writing Programs Office at 480-965-3853 for placement information.

Exam Score:	Register For:
SAT Verbal 460 and below	WAC101 or WAC107
ACT English 18 and below	WAC101 or WAC107
TOEFL 550PBT / 213CBT / 79iBT and below	WAC107
SAT Verbal 470-610	ENG101 or ENG107
ACT English 19-25	ENG101 or ENG107
TOEFL 560PBT / 220CBT / 83iBT and above	ENG107
SAT Verbal 620 and above	ENG105
ACT English 26 and above	ENG105
Accuplacer score 4 or below	WAC101 or WAC107
Accuplacer score 5, 6, or 7	ENG101 or ENG107
Accuplacer score 8	ENG 105

B. Mathematics Course Placement Exams

Arizona State University requires the **Math Placement Test** to assess a student's prerequisite knowledge for placement into several mathematics courses up to and including first semester calculus. The instrument used for testing is called ALEKS (Assessment and Learning in Knowledge Spaces). ALEKS is a powerful artificial-intelligence based assessment tool that zeros in on the strengths and weaknesses of a student's mathematical

knowledge, reports its findings to the student and then, if necessary, provides the student with access (at a cost to the student) to a learning environment for bringing this knowledge up to an appropriate level for course placement.

All incoming students must complete the **Math Placement Test** prior to enrollment unless they have transferred an equivalent prerequisite course. The time limit to finish the assessment is 24 hours.

Registration, cont.

Veterans Educational Benefits

Veterans and eligible dependents must apply for veterans educational benefits and then verify their status with Veterans Benefits & Certifications as soon as possible with each new semester. Distance Learning classes have veterans education benefit restrictions. Veterans cannot collect benefits for audited classes.

For more information, contact Veteran Benefits & Certifications by visiting or calling:

Tempe, Polytechnic, Downtown Phoenix campuses or Online	West campus
Pat Tillman Veterans Center Tempe Campus Memorial Union, Lower Level, Room 75	University Center Building, Room 120
480.965.7723	602.543.8220

Student Identification

Sun Card

Students are required to provide an ASU ID in order to receive many ASU services, gain access to educational records, or access buildings, classrooms, and labs. The ASU ID is called the Sun Card. Each admitted student is eligible for a Sun Card. All Sun Cards cost \$25 which may be paid with cash, check, Visa, MasterCard, or applied to the student's University account. You will need to know your ten digit ASU ID, and will need to show a legal photo ID (driver's license, passport, or Military I.D., etc.) as proof of your identity. Call 480.965.CARD (2273) or visit www.suncard1.com for more information.

Tuition and Fees, cont.

Non-resident Undergraduate Tuition	\$909	\$1,818	\$2,727	\$3,636	\$4,545	\$5,454	\$6,363	\$7,272	\$8,181	\$9,090	\$9,999	\$10,904
ENROLLED HOURS	1	2	3	4	5	6	7	8	9	10	11	12
UNDERGRADUATE	Online Campus ** Degree Seeking											
Resident Students	\$425	\$850	\$1,275	\$1,700	\$2,125	\$2,550	\$2,975	\$3,400	\$3,825	\$4,250	\$4,675	\$5,100
Non-resident Students	\$425	\$850	\$1,275	\$1,700	\$2,125	\$2,550	\$2,975	\$3,400	\$3,825	\$4,250	\$4,675	\$5,100

* The ASU Tuition Commitment is that full-time undergraduate resident tuition will increase at a reasonable rate from the semester of admission or readmission. For more information about the Tuition Commitment Period, please refer to students.asu.edu/tuitionandfees.

** Online tuition is billed per credit hour with no cap. To calculate the increase in tuition, multiply the rate for 1 credit hour by the number of enrolled hours.

NOTE: Rates do not include mandatory registration fees, special class fees, program specific tuition, undergraduate tuition surcharge for excess hours, or extended education tuition. Additional information is available at students.asu.edu/tuitionandfees.

Spring 2012 General Tuition*

*All amounts presented in this publication or in other University publications or web pages represent tuition and fees as currently approved. However, Arizona State University reserves the right to increase or modify tuition and fees without prior notice, upon approval by the Arizona Board of Regents or as otherwise consistent with Board policy and to make such modifications applicable to students enrolled at ASU at that time as well as to incoming students. In addition, all tuition amounts and fees are subject to change at any time for correction of errors. Finally, please note that fee amounts billed for any period may be adjusted at a future date.

If you would like to review previous years' tuition rates, they are available at www.asu.edu/admissions/tuitionandfees.

ENROLLED HOURS	1	2	3	4	5	6	7	8	9	10	11	12+
UNDERGRADUATE	Tempe, Downtown Phoenix, Polytechnic, West campuses Non-degree Seeking											
Resident Students	\$658	\$1,316	\$1,974	\$2,632	\$3,290	\$3,948	\$4,604	\$4,604	\$4,604	\$4,604	\$4,604	\$4,604
Non-resident Students	\$909	\$1,818	\$2,727	\$3,636	\$4,545	\$5,454	\$6,363	\$7,272	\$8,181	\$9,090	\$9,999	\$10,904

Tuition and Fees, cont.

Spring 2012 General Tuition*

*All amounts presented in this publication or in other University publications or web pages represent tuition and fees as currently approved. However, Arizona State University reserves the right to increase or modify tuition and fees without prior notice, upon approval by the Arizona Board of Regents or as otherwise consistent with Board policy and to make such modifications applicable to students enrolled at ASU at that time as well as to incoming students. In addition, all tuition amounts and fees are subject to change at any time for correction of errors. Finally, please note that fee amounts billed for any period may be adjusted at a future date.

If you would like to review previous years' tuition rates, they are available at www.asu.edu/admissions/tuitionandfees.

ENROLLED HOURS	1	2	3	4	5	6	7	8	9	10	11	12+
Graduate	Tempe., Downtown Phoenix, Polytechnic, West campuses Degree & Non-degree Seeking											
Resident Students	\$694	\$1,388	\$2,082	\$2,776	\$3,470	\$4,164	\$4,855	\$4,855	\$4,855	\$4,855	\$4,855	\$4,855
Non-resident Students	\$993	\$1,986	\$2,797	\$3,972	\$4,965	\$5,958	\$6,951	\$7,944	\$8,937	\$9,930	\$10,923	\$11,917
GRADUATE	Online Campus ** Degree Seeking											
Resident Students	\$445	\$890	\$1,335	\$1,780	\$2,225	\$2,670	\$3,115	\$3,560	\$4,005	\$4,450	\$4,895	\$5,340
Non-resident Students	\$445	\$890	\$1,335	\$1,780	\$2,225	\$2,670	\$3,115	\$3,560	\$4,005	\$4,450	\$4,895	\$5,340

* The ASU Tuition Commitment is that full-time undergraduate resident tuition will increase at a reasonable rate from the semester of admission or readmission. For more information about the Tuition Commitment Period, please refer to students.asu.edu/tuitionandfees.

** Online tuition is billed per credit hour with no cap. To calculate the increase in tuition, multiply the rate for 1 credit hour by the number of enrolled hours.

NOTE: Rates do not include mandatory registration fees, special class fees, program specific tuition, undergraduate tuition surcharge for excess hours, or extended education tuition. Additional information is available at students.asu.edu/tuitionandfees.

Residency Classification

Residency (tuition) status is initially determined by the application for admission at the time a student applies to the University.

Non-resident students who feel they may qualify for resident tuition status must file a petition for reclassification no later than the last day of regular registration. For general information about the requirements, consult the ASU General Catalog or the web at students.asu.edu/residency. Residency classification is a complex process and you are encouraged to petition early in the reclassification period. It is recommended that you submit the appropriate residency petition form along with your \$50.00 non-refundable petition fee to the Residency Classification Office by the appropriate deadline date. Deadline for submitting a reclassification petition for Spring 2012 is January 11, 2012. Failure to petition by the last day of regular registration constitutes a waiver of the student's rights for residency reclassification or appeal for the current semester.

Spring 2012 Tuition and Fees Due Dates

REGISTRATION ACTIVITY	STUDENT ACCOUNT DUE DATE	AUTOMATIC ENROLLMENT IN THE TUITION INSTALLMENT PLAN
Through December 25, 2011	Tuesday, January 3, 2012	Wednesday, January 4, 2012
December 26, 2011 to January 17, 2012	Wednesday, January 17, 2012	Thursday, January 26, 2012
January 17 to January 25, 2012	Wednesday, January 25, 2012	Thursday, January 26, 2012

Tuition and Fees, cont.

Tuition Billing

Tuition charges will be billed on your student account and may be viewed online through My ASU (my.asu.edu) after registration. (From My ASU, select My Finances in the Quick Links box on the left-hand side.)

By registering for classes you agree to pay all applicable tuition and registration fees.

If tuition is not paid by the applicable tuition due date, or financial aid is not awarded and accepted by the due date, you will be automatically enrolled in the Tuition Installment Plan and charged a non-refundable enrollment fee of \$100 for resident students and \$200 for non-resident students. For students with accepted financial aid sufficient to cover tuition charges, financial aid will automatically pay tuition charges and no action is necessary. For students with accepted financial aid insufficient to cover tuition charges, the payment deadline is extended to Wednesday, January 25, 2012, after which students with unpaid tuition charges in excess of pending aid will be automatically enrolled in the Tuition Installment Plan and charged the non-refundable fee.

Online Billing

Online billing provides reliable and secure access to billing statements any time of day from anywhere in the world along with immediate access to current account information. To view and pay your charges, login to my.asu.edu, click on My Finances located in the Quick Links box on the left-hand side, then click "Make a Payment". Online billing statements are also available through QuikPAY by clicking "View Account". Students are responsible to review their ASU e-mail account for notification of billing statements and to login to their student account on My ASU for current billing information. **Billing statements are not mailed.**

Students may authorize others to view and pay their ASU student account through QuikPAY. Log in to my.asu.edu, select My Finances on the left-hand side, then click "Make a Payment". Once directed to QuikPAY select Authorized Payers from the left windowpane and enter the requested information for each person to be authorized on the account. Authorized Payers must have a

valid email account.

eCheck Payments

eChecks are ASU's preferred payment method and are accepted online with no service charge or additional cost to the student. Make eCheck payments on QuikPAY by logging in to My ASU (my.asu.edu), select My Finances in the Quick Links box on the left-hand side, then click "Make a Payment" to be directed to the online payment processor. eChecks are a fast and simple payment method that can be made from regular U.S. checking and savings accounts in U.S. dollars. Checks issued from money market accounts, credit card companies, mutual funds, brokerage accounts, home equity or other lines of credit cannot be processed as an eCheck. Additional information is available at students.asu.edu/tuitionandbilling, see Payment Options.

Credit Card Payments

ASU does not directly accept credit or debit card payments for tuition or other student account charges. The University has arranged for a third-party processor to accept MasterCard, Discover, and American Express credit and debit card payments online. The processor will charge a 2.5% service charge for credit and debit card payments in addition to the ASU payment amount. The service charge is not paid to ASU and is non-refundable, even if related payment to ASU is refunded. Credit and debit card payments may be made on QuikPAY by logging in to My ASU (my.asu.edu). Click on My Finances in the Quick Links box on the left-hand side, then click "Make a Payment" to be directed to the online payment processor. Credit and debit card payments are not accepted by mail, in person, or over the phone. VISA credit and debit cards are not accepted.

Personal Checks

Checks payable to Arizona State University and without restrictive endorsement are generally acceptable. Mail checks to Cashiering Services, Arizona State University, PO Box 870303, Tempe, AZ 85287-0303. Include your ASU ID number. Check payments should be mailed at least two weeks prior to the applicable tuition due date to avoid automatic enrollment in the Tuition Installment Plan. Check payments are also accepted in person at all campuses. **See Tuition Hours on page 16.**

Tuition and Fees, cont.

Tuition Installment Plan

The Tuition Installment Plan provides students with the option to budget payment of tuition, program tuition, and health insurance over several months. Students may enroll themselves in the plan through my.asu.edu or they will be automatically enrolled if tuition charges are not paid in full by the applicable due date. There is a per-semester non-refundable fee of \$100 for resident students and \$200 for non-resident students. For information on how the fees are broken down, go to students.asu.edu/tuitioninstallmentplan. Please note that the enrollment fee is non-refundable, even if the student withdraws from classes.

All students are eligible to enroll in the Tuition Installment Plan beginning December 1, after they register for classes. Once a student enrolls for classes, he or she will not be withdrawn from classes during the current semester for non-payment. Students must withdraw from classes if they decide not to attend. If students enrolled in the plan do not make scheduled payments, monthly late fees will be assessed until the account is brought current on payments, registration in future semesters will be blocked, and access to other University services, such as official transcripts and diplomas, will be withheld.

Tuition Payment with Financial Aid

Financial aid is posted to your student account and used to pay tuition and other student account charges, with any excess financial aid immediately refunded to you. Any institutional charges incurred after financial aid disbursement are the student's responsibility to pay by the due date. Financial aid awards generally only pay charges in the semester for which the aid is intended, and you may be refunded excess financial aid for one semester and still have a balance owed for another semester. If you receive a refund, ensure that all charges have been paid by logging in to My ASU (my.asu.edu) and clicking on My Finances.

For students with accepted financial aid sufficient to cover tuition charges, financial aid will automatically pay tuition charges and no further action is necessary. For students with accepted financial aid insufficient to cover tuition charges, the payment deadline is extended to Wednesday, January 25, 2012, after which students with unpaid tuition charges in excess of pending aid will be automatically enrolled in the Tuition Installment Plan.

Note: If financial aid is not awarded and accepted by the tuition due date, tuition charges must be paid in full to avoid automatic enrollment in the Tuition Installment Plan and assessment of the non-refundable Tuition Installment Plan fee of \$100 for resident students and \$200 for non-resident students.

By registering for classes you agree to pay all applicable tuition and registration fees. Classes are not automatically cancelled for non-attendance or non-payment.

Taxability of Scholarships and Fellowships: Scholarships, grants, fellowships and stipends (but not loan funds) are taxable income to the recipient, except for the portion of these funds used for tuition, registration, other University fees, and books, supplies and equipment required for the courses being taken. Special tax regulations also apply to non-resident alien students and may require withholding of taxes at the time of aid disbursement to these individuals. Information on the taxability of scholarships can be obtained from the following IRS publications and forms: Publication 970, Tax Benefits for Education, Pub 519-U.S. Tax Guide for Aliens, Form 1040EZ and instructions - Income Tax Return for Single and Joint Filers with No Dependents, Form 1040NR and instructions - U.S. Non-resident Alien Income Tax Return. These publications and forms can be obtained from the Internal Revenue Service at their toll free number 1.800.829.FORM or online at www.irs.gov.

The Student Financial Assistance Withdrawal Policy will apply when a student receives financial aid funds and subsequently withdraws, drops out, takes an unapproved leave of absence, fails to return from an approved leave of absence, is expelled, or otherwise fails to complete the period of enrollment for which he or she was charged. **See page 8 in this handbook or online at students.asu.edu/financialaidpayment.**

Students with loans who would like to cancel or reduce their loans must inform the Student Financial Assistance Office in person within 14 days of the disbursement.

Tuition and Fees, cont.

Tuition Payment with Prepaid or College Savings Plans

Prepaid or College Savings Plan payments made payable to Arizona State University are generally accepted. Mail checks to Cashiering Services, Arizona State University, PO Box 870303, Tempe, AZ 85287-0303. Include the student's ASU ID number. Prepaid or College Savings Plan payments should be mailed at least two weeks prior to the applicable tuition due date to avoid automatic enrollment in the Tuition Installment Plan and assessment of the non-refundable installment plan fee. Notification to Arizona State University of pending payments by the Prepaid or College Savings Plan does not exempt a student from automatic enrollment in the Tuition Installment Plan and assessment of the non-refundable installment plan fee.

Sponsorship by Approved Governmental and Third-Party Agencies

Submit sponsorship authorization in person at the Student Accounts Office or by fax to 480.965.9242. Failure to do so by the tuition payment deadline will result in automatic enrollment in the Tuition Installment Plan and assessment of a non-refundable enrollment fee of \$100 for resident students and \$200 for non-resident students. An acceptable letter of authorization must be submitted to the Student Accounts Office by February 8, 2012.

A \$75 **per semester** Sponsored Tuition Fee will be assessed to each sponsored student. Sponsored students are responsible for all tuition, fees, and late charges if the sponsoring agency fails to pay by the due date of the invoice. Questions about third party sponsorship may be directed to the Student Accounts Office at 480.965.2436 or 480.965.4029.

International students who are required to carry student health insurance and are using coverage through their sponsor must receive approval from ASU Campus Health Services, Room 124, 480.965.2411. Governmental and Third-Party Agencies must have offices in the United States with invoices directed to a U.S. address.

Tuition Payment Hours and Locations

Tempe campus	West campus	Polytechnic campus	Downtown Phoenix campus
Student Services Bldg, 2nd Floor	University Center Bldg, Ste 101	Student Affairs Complex, QUAD 2, Bldg 350	University Center Bldg, Ste 112
480.965.7468	602.543.6708	480.727.1081	602.496.2274
M-F 8:15am - 4:30pm	M-F 8:15am - 4:30pm	M-F 8:30am - 4:30pm	M-F 8:15am - 4:30pm
Offices are closed in observance of the following holidays: November 11, 2011 November 24-25, 2011 December 26-27, 2011 January 2, 2012 January 16, 2012 May 28, 2012			

Employee Reduced In-state Tuition

Partial waivers are available to faculty and staff who are employed at least 50% time within the state University system, and to their spouses and dependent children. Employees must fill out the Employee Tuition Waiver Form every semester they attend, which can be obtained at Human Resources, the Student Accounts Office, or at asu.edu/hr/forms/index.html. The completed form may be submitted to Student Accounts (Tempe Campus), Student Services Building Room 230, or at the West, Polytechnic, or Downtown Phoenix campus Cashiering Offices. The form may also be faxed to 480.965.9242. The tuition waiver does not cover 100% of your tuition and fees. The non-waived portion of the tuition and fees will be billed on your student account and should be paid by the due date to avoid late fees.

Please submit early.

Tuition and Fees, cont.

Non-residents are not eligible for Tuition Waivers. Please contact Residency Classification at 480.965.7712. Residency processing can be time-consuming, so apply early. You must be employed on the first day of the semester to be eligible for employee reduced in-state tuition. Employee Tuition Waivers must be processed by the Student Accounts Office by the 35th day of the semester, February 8, 2012. Waivers submitted after the 35th day will not be accepted and you will be held responsible for the full tuition and fees.

Graduate Assistants

Students identified as Research and Teaching Assistants receive tuition assistance if they meet employment and class enrollment requirements. RA/TA remissions do not cover 100% of tuition and fees. If eligible for a remission, the remaining tuition and fees will be billed on your student account with a March 25, 2012 due date.

Differential Program Tuition

Certain graduate, undergraduate, colleges and programs assess additional differential tuition and program tuition which differs according to college and/or program. Contact your program advisor for details on these fees or see the Tuition Estimator at students.asu.edu/costs.

Excess Hours Tuition

The Arizona Legislature enacted legislation in 2005 (A.R.S. § 15-1626) that establishes credit hour thresholds for undergraduate students who attend a public university in Arizona. Undergraduate students who enroll for credit hours beyond the applicable threshold of 145 hours are required to pay a tuition surcharge. The tuition surcharge is billed in addition to tuition, program tuition, mandatory fees and class fees. See students.asu.edu/tuitionandfees for additional information.

Special Class Fees

Special class fees are assessed based on enrollment in specific

classes. Class fees are published with each class through [class search](#).

Financial Aid Trust Fee

All students are assessed a mandatory financial aid trust fee as authorized by the Arizona Legislature to create a Financial Aid Trust Fund, from which Financial Aid Trust Grants are awarded under the usual aid eligibility criteria. Fees collected from students are matched by the State of Arizona. See the Tuition and Fees Schedule at students.asu.edu/tuitionandfees.

Technology Fee

All students are assessed a mandatory technology fee as authorized by the Arizona Board of Regents to fund technology initiatives and improve access on all campuses. See the Tuition and Fees Schedule at students.asu.edu/tuitionandbilling.

Student Programs Fee

All students are assessed a mandatory student programs fee as authorized by the Arizona Board of Regents to provide funding for new or enhanced facilities and student support programming. See the Tuition and Fees schedule at students.asu.edu/tuitionandfees.

Arizona Students' Association (ASA) Fee

The Arizona Students' Association is a non-profit, higher education advocacy organization that represents Arizona public university students to the ABOR, State Legislature, and U.S. Congress. During 1996-1997, students at the state universities voted to change the mechanism for funding the ASA to a fee, which will be charged to each student each semester. Any refunds for this fee will be provided through ASA Central Office at 1.877.294.6900 (toll free) or 602.294.6900. You may also pickup a refund form to complete from the ASASU Business Office (Tempe campus) in the Memorial Union Room 311 or Student Life (West campus) in UCB 221. The refund forms will be available for the first 21 days of classes.

Tuition and Fees, cont.

Recreation Fee

All students are assessed a recreation fee allowing access to recreation facilities on all four ASU campuses. See the Tuition and Fees Schedule at students.asu.edu/tuitionandfees. Faculty/staff who are attending classes and all online students are not assessed the recreation fee. Please contact the Student Recreation Complex at 480.965.8900 for information on how to become a member.

Health and Wellness Fee

All students are assessed a health and wellness fee as authorized by the Arizona Board of Regents to enhance services for students who seek both preventative and acute care and to expand outreach and wellness education and services.

Student Service Facility Fee

All students are assessed a Student Services Facility Fee as authorized by the Arizona Board of Regents to provide funding for new and enhanced student service facilities. See the Tuition and Fees schedule at students.asu.edu/tuitionandfees.

Late Registration Fee

All students who register Monday, December 26, 2011 and after, will be **assessed a late registration fee of \$50.00**. Registration after the published deadline may be permitted under extraordinary circumstances if approved by an authorized College designee. Late fees are not refundable.

Tuition Receipt

For students requiring tuition receipts for insurance, reimbursement, or other reasons, login to my.asu.edu and click My Finances in the Quick Links box on the left-hand side, then click View History and select the Tuition Receipt tab at the top of the page. For in person assistance or additional documentation, see campus locations under "Tuition Payment Hours", page 15.

Delinquent Financial Obligations

Students with delinquent accounts will not be allowed to register for classes or obtain official transcripts or diplomas. The University reserves the right to involuntarily withdraw students with severely delinquent accounts from current semester courses. University billings not paid by the due date are subject to monthly

late charges beginning 30 days past due and continuing monthly until paid in full. The monthly late charge for past due balances between \$20-\$75 is \$15, for balances between \$76-\$750 is \$25, for balances between \$751-\$3,000 is \$50 and for balances greater than \$3,000 is \$75. Former students with outstanding charges may be referred to an outside collection agency with late fee assessment continuing monthly until paid in full.

Returned Checks

A \$25 fee is assessed for returned checks and eChecks. Students with multiple returned checks or eChecks are subject to a permanent registration hold requiring advanced payment in secure funds prior to registration or access to other University services.

Student Health Insurance

Eligibility: Group Health insurance is available to:

- **Undergraduate students** registered for at least seven units or have a consortium agreement to take courses at another qualified college with an overall credit hour total of at least seven units
- **Graduate students** enrolled in degree or certificate programs, and taking at least three credit hours or one dissertation/thesis hour
- Group Health Insurance is available to undergraduate students registered for at least seven units, or have a consortium agreement to take courses at a qualified college with an overall credit hour total of at least seven units, graduate students enrolled in degree or certificate programs, and taking at least 3 credit hours or one dissertation/thesis hour. Student Health Insurance enrollment is an available option through My ASU (my.asu.edu) by selecting Health and Wellness in the Quick Links. Open enrollment is online through the first two weeks of class.
- **International student** enrollment in Student Health Insurance is mandatory and the cost of insurance is automatically added to registration fees. Waiver exception may apply. For additional information or waiver application <http://students.asu.edu/internationalstudenthealth>

Tuition and Fees, cont.

Student Health Insurance enrollment is available through My ASU (my.asu.edu) by selecting Health and Wellness in the Quick Links box on the left-hand side of the page. Once enrolled for Student Health Insurance, you will be automatically re-enrolled into the plan each subsequent semester once you have registered for classes. The premium will be billed to your student account.

Coverage may be added or dropped until **January 25, 2012**. Complete withdrawal from the University on or before **January 25, 2012** will not result in automatic cancellation of student health insurance. Go to my.asu.edu and select Health and Wellness in the Quick Links box on the left-hand side to cancel enrollment in student health insurance. The insurance **cannot** be cancelled if complete withdrawal from the University occurs after **January 25, 2012**, or if the insurance has been utilized.

Additional information about coverage, eligibility, spouse and dependent coverage, cost, payment options and coverage limits, can be found at students.asu.edu/health or [Aetna Student Health enrollment information](#).

Institutional Refund Policy

Tuition and Fees

Tuition and fees are subject to a 100% refund if enrollment is officially cancelled within the refund period. In the Spring semester, for classes eight weeks or longer, the refund period is two weeks, and for classes shorter in length the refund period is one week. For Spring 2012 classes, 8 weeks or longer, the 100% refund period extends through the first two weeks of the semester to January 18, 2012. Tuition and fees are **non-refundable** thereafter.

Once the semester has begun, only the University Registrar's Office may completely withdraw an undergraduate student. Please contact their office for complete withdrawal information and/or assistance at 480.965.3124.

The 100% refund period is one week for sessions shorter than eight weeks and dynamically dated classes. All refunds are less any amounts owed to the University and are subject to payment holding periods. Students withdrawing for medical or other extenuating circumstances must contact their college to initiate the process. Tuition is non-refundable after the first week of these sessions/classes.

The University provides a prorated refund for students receiving financial aid; therefore, the refund schedule is the minimum amount refundable to these students. Withdrawal or cancellation occurs on the calendar day that withdrawal is processed either in person at any Registrar site or online using My ASU. See students.asu.edu/financialaidpayment for the Financial Aid Withdrawal Policy.

Student Account Refund (Disbursement)

Financial aid is posted to your student account and used to pay University charges such as tuition and Residential Life fees. Refunds of excess financial aid will be processed beginning the week before classes and will continue to be processed throughout the semester. Any changes to your schedule that results in a fee increase or any other fees incurred after financial aid disbursement, will be your responsibility to pay by the due date. You may view details of your student account, including financial aid refunds, by logging into my.asu.edu and selecting My Finances in the Quick Links box on the left-hand side, then clicking "View History".

Note: To receive your financial aid refund beginning the week before classes, you must register for classes, complete your financial aid packet, and accept your loans at least two weeks before the semester begins. Financial aid refunds will be mailed or direct deposited to your bank account.

Refund by direct deposit to your bank account is available and is the most convenient way to receive student account refunds. Direct deposit enrollment is available at My ASU (my.asu.edu) by selecting My Finances in the Quick Links box on the left hand side, then selecting Direct Deposit Enrollment in the Helpful Links section on the right. Further information is available at students.asu.edu/tuitionandbilling or in the Student Accounts Office on the 2nd floor of the Student Services Building (Tempe campus). Direct deposit enrollment must be completed a minimum of two weeks prior to your refund being issued. For students not enrolled in direct deposit, or who do not meet the direct deposit enrollment deadline, refund checks will be mailed. Keep your mailing address up to date to ensure that refund checks are received in a timely manner. View and update your address on My ASU by clicking on "My Profile" in the top-right corner. If you request a replacement check there is a \$20 per check reissue fee. **All student account refund checks will be mailed.**

Tuition and Fees, cont.

Spring 2012 Refund Schedule

Spring 2012—Session A

Drop/Withdrawal Date	Tuition/Program Tuition	Special Class Fees	Recreation Fee Technology Fee Health/Wellness Fee Student Programs Fee	FA Trust Fee ASA Fee
Wednesday, January 11, 2012	100%	100%	100%	100%
After Thursday, January 12, 2012	0%	0%	0%	0%

Spring 2012—Session B

Drop/Withdrawal Date	Tuition/Program Tuition	Special Class Fees	Recreation Fee Technology Fee Health/Wellness Fee Student Programs Fee	FA Trust Fee ASA Fee
Tuesday, March 6, 2012	100%	100%	100%	100%
After Wednesday, March 7, 2012	0%	0%	0%	0%

Spring 2012—Session C

Drop/Withdrawal Date	Tuition/Program Tuition	Tuition/Program Tuition	Recreation Fee Technology Fee Health/Wellness Fee Student Programs Fee	FA Trust Fee ASA Fee
Thursday, January 18, 2012	100%	100%	100%	100%
After Friday, January 19, 2012	0%	0%	0%	0%

(1) Beginning the first day of the term, undergraduate students are required to request complete withdrawal in person; withdrawal from all classes is not permitted online. To receive 100% refund, complete withdrawal must be completed in person for Session A by Wednesday, January 11, 2012, for Session B by Tuesday, March 6, 2012, and for Session C by Wednesday, March 18, 2012.

Transportation Options

For all transportation related inquiries, including parking permit rates and locations, free campus shuttle service, Valley Metro bus and METRO light rail passes, routes and hours of operation, and visitor parking, please visit the ASU Parking and Transportation Services website at <http://parking.asu.edu>.

Tempe campus	West campus	Polytechnic campus	Downtown Phoenix campus
University Towers Suite 105 525 S. Forest Avenue Tempe, AZ 85287	Welcome & Information Bldg 4776 W. University Way N. Glendale, AZ 85069	Quad 4 7107-4 E. Tiburon Mesa, AZ 85212	University Center Suite 116 411 N. Central Avenue Phoenix, AZ 85004
480.965.6124	602.543.PARK (7275)	480.727.2PRK (2775)	602.496.1023

Campus Maps

Utilizing www.asu.edu/map is a great resource for finding your way around any of the ASU campuses, finding public parking, wireless computing zones, buildings and facilities such as bookstores, computer labs, and more.

Tempe campus	West campus
http://www.asu.edu/map/interactive/?campus=tempe	http://www.asu.edu/map/interactive/?campus=west
Polytechnic campus	Downtown Phoenix campus
http://www.asu.edu/map/interactive/?campus=polytechnic	http://www.asu.edu/map/interactive/?campus=downtown
Research Park	Skysong
http://www.asu.edu/map/interactive/?campus=researchpark	http://www.asu.edu/map/interactive/?campus=skysong

Ombudspersons

While all faculty and staff within the University community serve to facilitate matters, the following individuals have been designated to serve as ombudspersons (impartial fact-finders and problem solvers). They have no power to reverse or change decisions but have conciliation skills to help resolve matters.

Chair	Paul Karoly	College of Liberal Arts and Sciences	480.965.5404
Academic / Student Affairs	Barbara Colby	College of Liberal Arts and Sciences	480.965.6506
	Kaylen Cons	Student Affairs	480.965.5302
	Patrick O'Rourke	Residential Life	480.965.1543
Academic Professionals	Dick Filley	Ira A. Fulton School of Engineering	480.965.0903
	William Gentrup	College of Liberal Arts and Sciences	480.965.4661
Staff Personnel	Michelle Johnson	ASU Gammage	480.965.5602
Tempe Campus	Barzin Mobasher	Ira A. Fulton School of Engineering	480.965.0141
	Paul Karoly	College of Liberal Arts and Sciences	480.965.5404
	Ronald Rutowski	College of Liberal Arts and Sciences	480.965.4369
	Tamara Underiner	Herberger Institute of Design and the Arts	480.965.7323
West Campus	David Moore	College of Teacher Education and Leadership	602.543.6333
	Duku Anokye	New College of Interdisciplinary Arts and Sciences	602.543.6020
Polytechnic Campus	Jean Stutz	College of Technology and Innovation	480.727.1234
	Narcisco Macia	College of Technology and Innovation	480.727.1528
Downtown Campus	Beatrice Kastenbaum	College of Nursing and Health Innovation	602.496.2644
	Edwin Gonzalez-Santin	College of Public Programs	602.496.0101
	Kevin Ellsworth	School of Letters and Sciences	602.496.0658

University Policies

Family Educational Rights and Privacy Act

General Information

The federal Family Educational Rights and Privacy Act (also known as FERPA, and/or the Buckley Amendment) affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.

Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

Note: Students must provide photo identification in order to access their education records.

2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.

Students who believe their record is inaccurate or misleading should write to the University official responsible for the record. Clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his or her right to a hearing about the request for amendment. Additional information about the hearing procedures will be provided to the student when notified of the right to a hearing.

Note: FERPA does not address grade disputes or grievances which are pursued through other University and/or college procedures.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interest. School officials are administrators, faculty, professional staff, academic advisors, clerical or support employees, including ASU law enforcement unit personnel and ASU health staff, volunteers, a person or company with whom the University has contracted as its agent, acting with legitimate educational interest to provide a service instead of using University employees or officials (such as an attorney, auditor, collection agent, service provider); a person serving on the Board of Regents; staff in the Alumni Association and ASU Foundation offices, or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

Additional exception categories may be found in SSM 107-01: Release of Student Information which is located on the web at <http://www.asu.edu/aad/manual/ssm/ssm107-01.html>

A school official has a legitimate educational interest if the interest in an education record is justified under one or more of the following conditions:

- The information or records requested are relevant and necessary to accomplish some task or determination related to the legitimate educational interest of the student;
- the official needs to review an education record in order to fulfill his or her professional responsibilities for the University;
- the task or determination is an employment responsibility or a properly assigned subject for the inquirer's determination and/or
- the task or determination is consistent with the purpose for which the records, information, or data are maintained.

Note: A parent of a dependent student may challenge denial of access to the dependent student's record by producing the most current copy of Internal Revenue Form 1040. (Dependency is defined in Section 152 of the Internal Revenue Code.) If that form lists the student in question as a dependent, the parent

University Policies, cont.

will be required to sign an Affidavit of Dependency which affirms that the student is his/her tax dependent. The affidavit will be retained by the University Registrar's Office and must be renewed each tax year. Upon receipt of these documents, the dependent student records will be made available to the parent as specified under FERPA.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Arizona State University to comply with the requirements of FERPA. Students are encouraged to first contact the University Registrar's Administration Office at 480.965.7302. A complaint may be filed with the Department of Education at the following address:

Family Policy Compliance Office

U.S. Department of Education

400 Maryland Avenue, SW

Washington, DC 20202

Definitions:

Student is any individual formally admitted and is or has been in attendance at ASU. The term does not apply to applicants for admission, nor does it apply to persons who have been admitted but who have not registered.

Education Record is any record(s) directly related to a student and maintained by Arizona State University or by a party acting for the University. This includes any information or data recorded in any medium, including, but not limited to: handwriting, print, computer media, video or audio tape, film, microfilm, and microfiche.

Directory Information (or releasable information) is general information that may be released to anyone without the consent of the student, unless the student indicates otherwise, except to the extent that FERPA authorizes disclosure without consent, including:

- Student Name
- Addresses (e.g., local, home, mailing and ASU e-mail, including directory number)

- Telephone Number(s)
- Date of Birth
- College
- Major
- Academic Level
- Dates of Attendance
- Enrollment status (e.g., undergraduate or graduate, full-time or part-time)
- Most Recently Attended Institution
- Participation in Officially Recognized Activities/Sports
- Weight/Height of Members of Athletic Teams
- Degrees, Honors and Awards Received (including National Merit, National Achievement, and National Hispanic Scholars)

Personally Identifiable Information (or non-releasable information) includes all information not defined as directory information, plus any information including directory information that the student has instructed ASU not to release. Personally identifiable information may not be released without the prior written consent of the student, except to the extent that FERPA authorizes disclosure without consent.

Student Control of Directory Information

Students may control release of directory information by submitting the appropriate form to any University registration location.

Unless otherwise requested, a student's name, email address, academic level, college and major may appear in the directory of faculty, staff, and students on ASU's web directory. To avoid the release of directory information in the printed directory, complete the appropriate form located at students.asu.edu/forms/withhold-directory-information-request.

University Policies, cont.

ASU has a policy that regulates and permits the sale of enrolled student directory information only through the University Registrar's Office. Unless otherwise directed by the student, directory information is subject to sale to outside purchasers.

Students accessing education records or receiving University services must provide proof of identification.

Questions or requests for additional information maybe directed to any University registration location. Additional information, including FAQ's, is available on the web at

<http://students.asu.edu/policies/ferpa>.

Discrimination Complaints

Complaints of alleged discrimination in employment and educational programs and activities on the basis of race, color, religion, national origin, sex, gender identity, sexual orientation, age, disability, and all protected veteran statuses may be referred to the Office of Equity and Inclusion for review, investigation and resolution. Any employee or student may visit with the Office of Equity and Inclusion to discuss, any concern without fear of jeopardizing job or academic standing with the University.

Sexual Harassment

The University prohibits sexual harassment of employees, students and members of the public and will not tolerate sexual harassment that unlawfully interferes with an individuals work or educational performance or if it creates an intimidating, hostile,

Office of Equity and Inclusion
University Services Building (USB) 1511 S. Rural Road Tempe, AZ 85287
480.965.5057 (Voice)

or offensive working, learning, or residential environment. The following conduct shall constitute violation of this policy:

1. Making sexual advances or requesting sexual favors if submission to or rejection of such conduct is the implicit or explicit basis for imposing or granting terms and conditions of employment or education at the University;
2. Making sexual advances, requesting sexual favors, or otherwise discriminating on the basis of gender in a manner that unlawfully creates an intimidating, hostile, or offensive working, residential, or educational environment at the University or that otherwise unlawfully interferes with an individual's work or educational performance;
3. Engaging in any sexual contact against a person who has not given consent or committing any act of sexual assault, public sexual indecency or sexual abuse against a person who has not given consent, if the act is committed on University property or in connection with any University sponsored event or activity;
4. Acting, recommending action, or refusing to take action in a supervisory position in return for sexual favors, or as a reprisal against a person who has rejected, reported, filed a complaint regarding, or been the object of sexual harassment; or
5. Disregarding, failing to investigate, or delaying investigation of allegations of sexual harassment to the extent that action, reporting, or investigation is appropriate or required by one's supervisory position.

University policy does not prohibit fully consensual amorous relationships. Even an apparently consensual amorous relationship, however, may lead to sexual harassment or other breaches of professional obligations, particularly if one of the individuals in the relationship has a professional responsibility toward or is in a position of authority with respect to the other, such as in the context of instruction, advisement, or supervision. Due to the power difference, it may be difficult to avoid the appearance of favoritism or to assure a truly consensual relationship. Amorous relationships may result in conduct that amounts to sexual harassment or that violates the professional duties of even-handed treatment and maintenance of an atmosphere conducive to learning or working.

University Policies, cont.

Specifically, if involved in an amorous relationship with someone over whom he/she has supervisory authority, the individual must remove himself/herself from any participation in recommendations or decisions affecting, evaluation, employment conditions, instruction, or the academic status of the other person in the relationship, and must inform his/her immediate supervisor. Contact any of the following for information or assistance:

All campuses
Office of Equity and Inclusion (ASU Title IX Officer) Voice: 480.965.5057

Disability Accommodations

To facilitate the availability of reasonable and effective disability accommodations from the first day of class, qualified students must use the following process:

- Enroll in classes on the assigned priority enrollment date.
- Request disability accommodations, from the applicable campus Disability Resource Center (DRC), immediately following Priority Enrollment.

Note: Some accommodations, such as alternative print formats, e.g., Braille, e-text, large print, interpreting services, lab materials conversions, assistive technology, and the hiring of lab assistants, may require up to one semester in preparation time.

To request disability accommodations for ASU classes, contact the DRC on the host campus, i.e., the campus where you are taking the class or the campus supporting the class, e.g., internet classes.

NOTE: Disability information is confidential. Disability documentation is required.

Tempe campus	West campus	Polytechnic campus	Downtown Phoenix campus and Tucson School of Social Work
Matthews Center, Room 143	University Center Building, Room 130	Sutton Hall, Room 240	University Center Building, Suite 160
480.965.1234	602.543.8145	480.727.1039	602.496.4321
DRCTempe@asu.edu	DRCWest@asu.edu	DRCPoly@asu.edu	DRCDowntown@asu.edu
Monday–Friday / 8:00am–5:00pm			

Directory of Selected Campus Services, Resources, and Contacts

Campus	Phone	Email	Location	Mailing Address
Tempe campus	480.965.9011	askasu@asu.edu	University Dr. and Mill Ave., Tempe, AZ	See: asu.edu/contactasu/addressing
West campus	602.543.5500	westinfo@asu.edu	4701 W. Thunderbird Rd., Glendale, AZ 85306	PO Box 37100, Phoenix, AZ 85069-7100
Polytechnic campus	480.727.3278	poly@asu.edu	Power Rd. and Williams Field Rd., Mesa, AZ	7001 E. Williams Field Rd, Mesa, AZ 85212
Downtown Phoenix campus	602.496.INFO (4636)	askdpc@asu.edu	411 N. Central Ave., Phoenix, AZ 85004	See: asu.edu/contactasu/addressing
University Registrar's Office				
Campus	Phone	Fax	Location	Mailing Address
Tempe campus	480.965.3124	480.965.7722	Student Services Bldg, Rm 140	PO Box 870312 Tempe, AZ 85287
West campus	602.543.8203	602.543.8312	University Center Bldg, Rm 120	PO Box 37100 Phoenix, AZ 85069
Polytechnic campus	480.727.1142	480.727.1008	Administration Bldg	5990 S. Sterling Mall, Mesa, AZ 85212
Downtown Phoenix campus	602.496.4372	602.496.0376	University Center Bldg, Rm 130	411 N. Central Ave., Phoenix, AZ 85004
Residency Classification				
Campus	Phone	Fax	Email	Location and Mailing Address
Tempe campus	480.965.7712	480.727.6630	residency@asu.edu	Student Services Bldg, Rm 140 PO Box 870312 Tempe, AZ 85287
Student Business Services				
Department	Phone	Fax	Location	Mailing Address
Collections	480.965.5220	480.965.4587	Student Services Bldg, Rm 234	PO Box 870303 Tempe, AZ 85287-0303
Student Financial Assistance				
Campus	Phone	Fax	Email	Location and Mailing Address
Tempe campus	855.278.5080	480.965.9484	N/A	Student Services Bldg, 2nd Floor PO Box 870412 Tempe, AZ 85287
West campus	855.278.5080	480.965.9484	N/A	University Center Bldg, Rm 120 PO Box 37100 Phoenix, AZ 85069
Polytechnic campus	855.278.5080	480.965.9484	N/A	Administration Bldg 5990 S. Sterling Mall Mesa, AZ 85212
Downtown Phoenix campus	855.278.5080	480.965.9484	N/A	University Center Bldg, Rm 166 411 N. Central Ave., Phoenix, AZ 85004
Student Employment Office				
Campus	Phone	Fax	Email	Location and Mailing Address
Tempe campus	480.965.5186	480.965.9816	seo@asu.edu	Student Services Bldg, 2nd Floor PO Box 870412, Tempe, AZ 85287

ASU Statement on Drug-Free Schools and Campuses

Under federal legislation entitled the Drug-Free Schools and Communities Act Amendments of 1989 (“Act”), no institution of higher education shall be eligible to receive funds or any other form of financial assistance under any federal program, including any federally funded or guaranteed student loan program, unless it has adopted and has implemented a program to prevent the use of illicit drugs and the abuse of alcohol by students and employees. The Act requires the annual distribution of the following information to students and employees.

Prohibition

It is the goal and policy of Arizona State University (“ASU”) to provide a drug free environment for all University students and employees. To achieve this goal and to comply with federal law, ASU prohibits the unlawful sale, manufacture, distribution, dispensation, possession, and use of controlled substances on its property or as part of any of its activities.

Every ASU student and employee must abide by the terms of this statement, abide by applicable policies of the Arizona Board of Regents and Arizona State University, and abide by local, state, and federal laws regarding the unlawful possession or distribution of illicit drugs and alcohol.

ASU students and employees are subject to all applicable drug and alcohol policies, including policies set forth in the University’s Staff Personnel Policies and Procedures Manual, the Academic Affairs Policies and Procedures Manual, University Student Services Manuals, and the ASU Police Department Policies and Procedures Manual. The following drug and alcohol policies also apply to students and employees: the Arizona Board of Regents’ Code of Conduct and Student Code of Conduct and Arizona State University’s Policy regarding alcohol and other drugs.

Sanctions

Sanctions under federal, state, and local law for the unlawful possession or distribution of illicit drugs and alcohol are serious and can range from civil sanctions to criminal convictions including fines and imprisonment. A listing of Arizona penalties

can be found at www.azleg.gov/arizonarevisedstatutes.asp?title=13 and a listing of Federal penalties can be found at www.justice.gov/dea/agency/penalties.htm. Sanctions will be imposed on a student who violates a Board of Regents’ or University drug or alcohol policy; those sanctions may include expulsion or suspension, and may also include the requirement that the student participate in a drug education program. Sanctions will be imposed on an employee who violates university drug or alcohol policies which may include termination of employment, progressive discipline, and may also include the requirement that the employee participate in a drug education program.

Health Risks

A. Alcohol

Alcoholic consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including spouse and child abuse. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person’s ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effect just described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Alcohol withdrawal can be life threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.

ASU Statement on Drug-Free Schools and Campuses, cont.

B. Illicit Drugs

A description of health risks associated with the use of illicit drugs is set forth in the attached Exhibit B.

Treatment, Counseling, and Rehabilitation Programs

Additional information regarding the health risks associated with the use of illicit drugs and the abuse of alcohol, drug awareness programs, and drug rehabilitation programs are available to employees and students through Student Health, the Employee Assistance Program and Counseling and Consultation. Classes on drug abuse are offered in the School of Social Work, Departments of Psychology and Counseling, the College of Nursing and the Human Resources Department.

The following offices have the ASU Statement on Drug-Free Schools and Campuses and will provide it on request:

- *Office of General Counsel*
- *Dean's Office in each ASU College*
- *Human Resources Department*
- *Division of Graduate Studies*
- *Provost Offices on each campus*
- *Student Employment*
- *Office of Research Development and Administration*
- *Student Life*

For further information about this statement or the Drug-Free Schools and Communities Act Amendment of 1989, contact the Office of General Counsel by calling 480.965.4550.

ASU Statement on Drug-Free Schools and Campuses, cont.

Controlled Substances – Uses & Effects

DRUGS CSA SCHEDULE	TRADE OR OTHER NAMES	MEDICAL USES	DEPENDENCE Physical	PSYCHOLOGICAL DEPENDENCE	TOLERANCE	DURATION (Hours)	METHODS OF ADMINISTRATION	POSSIBLE EFFECTS	EFFECTS OF OVERDOSE	WITHDRAWAL SYNDROME
NARCOTICS										
III III V Opium	Dover's Powder, Pericarp Piperis	Analgic, antidiarrheal	High	High	Yes	36	Oral, smoked	Euphoria,	Slow and	Watery eyes, runny
III III V Morphine	Morphine, MS Contin, Roxicon, Roxicon-SR	Analgic, antidiarrheal	High	High	Yes	36	Oral, smoked, injected	slurred speech,	shallow	nose, yawning, loss
III III V Codeine	Tylenol w/Codeine, Empirin w/Codeine	Analgic, antidiarrheal	Moderate	Moderate	Yes	36	Oral, injected	respiratory	breathing,	of appetite, irritability,
	Robutran A.C, Fiorinal w/Codeine	None	High	High	Yes	36	Injected, sniffed, smoked	depression,	clammy skin,	tremors, panic,
	Diacetylmorphine, Heroin, Smack	Analgic	High	High	Yes	36	Oral, injected	constricted	convulsions,	cramps, nausea,
I Hydromorphone	Dilaudid	Analgic	High	High	Yes	36	Oral, injected	pupils, nausea	coma, possible	chills and sweating
II Meperidine(Pethidine)	Demoran, Mepergan	Analgic	High	High	Yes	36	Oral, injected		death	
II Methadone	Dolophin, Methadone, Methadone	Analgic	High	High	Yes	12-24	Oral, injected			
II Other Narcotics	Numbonin, Percodan, Percocet, Tylox, Tusstonex, Fentanyl, Davron, Lomol, Talwin [†]	Analgic, antidiarrheal, antidiarrheal	High/Low	High/Low	Yes	Variable	Oral, injected			
DEPRESSANTS										
IV Chloral Hydrate	Nocite	Hypnotic	Moderate	Moderate	Yes	5-8	Oral	Slurred speech,	Shallow	Anxiety, insomnia,
III III V Barbiturates	Amytal, Butal, Fiorinal, Lorazepam, Nembutal, Secobarbital, Phenobarbital	Anesthetic, anticonvulsant, sedative, hypnotic, veterinary euthanasia agent	High-Mod	High-Mod	Yes	1-16	Oral	disorientation,	respiration,	hyperactivity, delirium,
IV Benzodiazepines	Alivan, Dalmane, Diazepam, Librium, Xanax, Serax, Valium, Tranxexa, Vertran, Versed, Halcion, Proxam, Rozacol	Anxiolytic, sedative, hypnotic	Low	Low	Yes	4-8	Oral	drunken	clammy skin,	convulsions, possible
I Methaqualone	Quaalude	Sedative, hypnotic	High	High	Yes	4-8	Oral	behavior	dilated pupils,	death
III Glutethimide	Doronal	Sedative, hypnotic	High	Moderate	Yes	4-8	Oral	without odor of	weak and rapid	
III IV Other Depressants	Equanil, Miltown, Naludar, Placidyl, Valmid	Anxiolytic, sedative, hypnotic	Moderate	Moderate	Yes	4-8	Oral	alcohol	possible death	
STIMULANTS										
II Cocaine [†]	Coke, Flake, Snow, Crack	Local anesthetic	Possible	High	Yes	1-2	Smoked, smoked, injected	Increased	Agitation,	Apathy, long periods
II Amphetamines	Biphenamine, Decobexone, Dexoxylin, Dexodrine, Cabrol	Adrenergic, stimulant, anorectic, narcolepsy, weight control	Possible	High	Yes	24	Oral, injected	aliveness,	increase in	of sleep, irritability,
II Phenmetrazine	Preludin	Weight control	Possible	High	Yes	24	Oral, injected	excitation,	body	depression,
II Methylphenidate	Ritalin	Weight control, narcolepsy	Possible	Moderate	Yes	24	Oral, injected	euphoria,	temperature,	disorientation
III IV Other Stimulants	Adexor, Dylid, Duxon, Lonamin, Malfax, Plegone, Sarocox, Torazate, Rogantol, Pato-2	Weight control	Possible	High	Yes	24	Oral, injected	increased pulse	hallucinations,	
HALLUCINOGENS										
LSD	Acid, Microdot	None	None	Unknown	Yes	8-12	Oral	Illusions and	Longer, more	Withdrawal
I Mescaline and Peyote	Mesc, Buttons, Cactus	None	None	Unknown	Yes	8-12	Oral	hallucinations,	intense "trip"	syndrome not
I Aniphetamine Variants	2,5-DMA, PMA, STP, MDA, MDMA, TMA, DOM, DOB	None	Unknown	High	Yes	Variable	Oral, injected	poor perception	episodes,	reported
I Phencyclidine	PCP, Angel Dust, Hog	None	Unknown	High	Yes	Days	Smoked, oral, injected	of time and	psychosis,	
I Phencyclidine Analogues	PCP, PCPy, TCP	None	Unknown	High	Yes	Days	Smoked, oral, injected	distance	possible death	
I Other Hallucinogens	Bufovirone, bogaine, DMT, DET, Psilocybin, Psilocybin	None	None	Unknown	Possible	Variable	Smoked, oral, injected, sniffed			
CANNABIS										
I Marijuana	Pot, Apocrypho gold, Grass, Reefer, Sinsemilla, Thai Soda, THC, Marol	None	Unknown	Moderate	Yes	24	Smoked, oral	Euphoria,	Fatigue,	Insomnia,
III Tetrahydrocannabinol	THC, Marol	Cancer/Chemotherapy Antinauseant	Unknown	Moderate	Yes	24	Smoked, oral	relaxed	hyperactivity, and	decreased appetite
I Hashish	Hash	None	Unknown	Moderate	Yes	24	Smoked, oral	increased	le psychosis	occasionally reported
I Hashish Oil	Hash Oil	None	Unknown	Moderate	Yes	24	Smoked, oral	appetite,	disoriented	behavior

[†] Designated a narcotic under the CSA

[†] Not designed a narcotic under the CSA

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Facts About ASU

Arizona State University enjoys a national reputation as a leading research institution. ASU produces more graduates than any other university in the state. Students from around the nation and the world choose ASU because of its diversity and quality of academic, student, and research programs, a beautiful campus setting, and the value of the ASU degree in today's world.

Academic Environment

ASU offers 164 bachelor's degree programs, 144 master's degree programs, 79 doctoral programs, and one law degree program.

Undergraduate Students

ASU enrolled 9,544 new freshmen for the Fall 2010 semester. **Of the new freshmen, 28% graduated in the top 10% of their high school class.** The average ACT composite score of first time freshmen is 23.6. The average SAT combined score is 1100. **ASU enrolled 100 National Merit Scholars, 45 National Hispanic Scholars, and more than 2,724 students who received Merit Scholarships.**

ASU enrolled 6,158 new transfer students for the Fall 2010 semester with 63.5% of the new transfers coming from community colleges in Arizona.

The graduation rate for 2000 lower division transfer students graduating in five years or less was 59.4%. The graduation rate for 2001 lower division transfer students graduating in five years or less was 58.6%. The graduation rate for 2002 lower division transfer students graduating in five years or less was 57.6%. The graduation rate for 2003 lower division transfer students graduating in five years or less was 56.6%. The graduation rate for 2004 lower division transfer students graduating in five years or less was 57.8%. The graduation rate for 2005 lower division transfer students graduating in five years or less was 58.7%.

The graduation rate for 2000 upper division transfer students graduating in four years or less was 69.9%. The graduation rate for 2001 upper division transfer students graduating in four years or less was 71.6%. The graduation rate for 2002 upper division

transfer students graduating in four years or less was 71.8%. The graduation rate for 2003 upper division transfer students graduating in four years or less was 71.0%. The graduation rate for 2004 upper division transfer students graduating in four years or less was 74.2%. The graduation rate for 2005 upper division transfer students graduating in four years or less was 71.3%. The graduation rate for 2006 upper division transfer students graduating in four years or less was 72.7%.

Undergraduate Enrollment

ASU enrolled 56,562 undergraduates in the Fall 2010 semester. Seniors (Seniors: 18,511; Juniors: 15,729; Sophomores: 11,619; Freshmen: 10,373) compose the largest class, representing more than a quarter of the student body and almost a third of the undergraduate enrollment. ASU enrolled students from every state and from 98 countries in the Fall 2010 semester.

Undergraduate Student Profile

32.2% are from ethnic minority backgrounds

2.7% are international students

The average age is 22 (22.4).

Degrees Awarded

In 2009-2010, ASU awarded 11,810 bachelors, 3,914 masters, 490 doctoral and 166 law degrees.

The graduation rate for 2000 first time, full time freshmen graduating in six years or less was 56.3%; the graduation rate for 2001 first time, full time freshmen graduating in six years or less was 55.6%; the graduation rate for 2002 first time, full time freshmen graduating in six years or less was 55.8%; the graduation rate for 2003 first time, full time freshmen graduation in six years or less was 55.8%. The graduation rate for 2004 first time, full time freshmen graduation in six years or less was 58.7%. Information on students who transfer out from ASU is not recorded, therefore is not available.